



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, August 24, 2020

7:00 PM

Commissioners' Chambers

Regular Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Moment of Reflection (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[20-0448](#) Announcements

Agenda Text:

1. **North Carolina’s Job Retention Grant** - Using \$15 million of CARES Act funding, the State’s new Job Retention Grant program offers grant awards for businesses and nonprofits that maintained 90% of FTEs from March to May, demonstrated 10% loss as a result of the pandemic and did not receive specific Federal and State emergency COVID-19 support. An employer, including both private businesses and specific nonprofits, may be eligible for a grant up to \$250,000 under this program if it meets all of the following conditions:
 - It employs at least 90% of FTEs during March 1, 2020 - May 31, 2020 as of Feb. pay period
 - It experienced an economic loss of at least 10% in connection with the COVID-19 pandemic
 - It did not participate in:

- Paycheck Protection Program (Federal)
- Main Street Lending Program (Federal)
- North Carolina Rapid Recovery Loan Program

The deadline to apply is September 1, 2020.

For more information and to apply:

<https://www.nccommerce.com/grants-incentives/disaster-recovery/job-retention-grant-jrg#eligibility-requirements>
<<https://www.nccommerce.com/grants-incentives/disaster-recovery/job-retention-grant-jrg>>

2. **Spotlight on Census Tract** - Do you know someone that lives in the Union Baptist, Alston Avenue and Albright area? If so, we need your help! Our community is below the City, State and US response rates and we need resources like help spread the word.

The community is asked to take the census by visiting www.2020census.gov
<<http://www.2020census.gov>> today!

3. **Low-Income Individuals & Families: Contact CARES NC for Help** - CARES NC will be assisting low income individuals and families who have been impacted by COVIS-19 to get back on their feet. For more information about this program, please visit www.cpcanc.org/caresnc
<<http://www.cpcanc.org/caresnc>>
4. **DPS Families: Questions about Chromebooks** - Schedules, Chromebooks, and hotspots will be distributed by your child's school for the 2020/2021 school year. For more information, please contact your child's school directly by visiting www.dpsnc.net/ <<http://www.dpsnc.net/>>
5. **Paid Opportunities for Youth** - The NCWorks NextGen Program is seeking referrals of youth to enroll who are seeking paid classroom training, work experience internships, or employment opportunities.

For more information and instructions on how to apply, please visit www.ncworksnextgendurham.com/interest
<<http://www.ncworksnextgendurham.com/interest>>.

6. **Friendly Watershed Academy** - The Watershed Academy is a four-month community development opportunity to enhance participants knowledge in local urban watershed planning and stewardship. Participants of the academy will receive a \$400 stipend. For more information please visit <https://sforce.co/3iaXXWd> or email keshi@ellerbecreek.org

<mailto:keshi@ellerbecreek.org>

7. **Donate to the Hygiene & Cleaning Supply Drive at Durham County** - Food Security Task Force & Durham Congregations in Action are hosting a cleaning and hygiene supply drive for clients of 20+ Durham area food pantries. For a list of items to donate and location sites, please visit [www.dcia.org/](http://www.dcia.org) <http://www.dcia.org/>
8. **Round 3 Durham Small Business Recovery Loan Fund Changes** - Recent changes are designed to greatly expand loan eligibility to Durham Small Businesses by modifying the following criteria:
 - Businesses with revenue up to \$5 million and 50 employees are now eligible (no longer a \$500,000 minimum)
 - Businesses that received a grant may apply for a loan
 - Businesses do not need to demonstrate a revenue decline for the loan program

Please see additional program information here:

<https://carolinasmallbusiness.org/initiatives/durhamloanprogram/>

9. **Durham Tech's Back-to-Work Initiative** - Durham Tech is offering a number of courses to help students get opportunities for immediate employment in high demand occupations. Courses being offered in the career fields listed below require less than a year of classroom time to help students get back to work quickly in fields like Biotechnology, Information Technology, Health and Wellness, Skilled Trades and more. Scholarship opportunities are available. Some courses may require a high school diploma or GED®/HiSET® as well as access to a computer and internet.

Please visit the following link for more information on the initiative, available courses and start dates:

<https://www.durhamtech.edu/academic-programs/durham-tech-back-work-initiative> <https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.durhamtech.edu%2Facademic-programs%2Fdurham-tech-back-work-initiative&data=02%7C01%7Cmtoomer%40dconc.gov%7Cad77456dcb8847c43df208d845ff670a%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C637336310536233387&sdata=GZqS05cgk3GL0MYKaD48V4kEukceQDMjFH%2FQbYODug8%3D&reserved=0>

10. **Youth Opportunities in Durham (YODurham) Text Line** - The Office on Youth has set up a one-way text line for young people in Durham under 25 years old. This line provides information about food assistance, housing,

employment, events and more.

Please visit www.durhamnc.gov/1350/Office-on-Youth
<<http://www.durhamnc.gov/1350/Office-on-Youth>> for additional information and to sign up.

11. Parent and Family Advocacy and Support Training - NC Cooperative Extension invites you to join a 7-week online course to help parents navigate the school system and virtual learning.

Classes are held in Spanish on Monday from 5:30 - 6:30pm and in English on Wednesdays from 5:30 - 6:30pm. For additional questions please contact Christa Gibson at cgibson@dconc.gov <<mailto:cgibson@dconc.gov>> or at 919-560-0538. To register please sign up at <https://go.ncsu.edu/pfast2020>

4. Minutes (5 min)

20-0450 Minutes

Attachments: [Special Session - March 27, 2020](#)
[Budget Work Session - June 2, 2020](#)
[Regular Session - June 22, 2020](#)

5. Ceremonial Items (10 min)

20-0395 Durham County Main Library: 2020 AIA (American Institute of Architects) Triangle North Carolina Honor Award & Durham County Library system: 2020 Isosceles Award (10min)

Agenda Text: The Board is hereby requested to recognize the Main Library project team and the Durham County Library system for receiving the following awards:

2020 AIA (American Institute of Architects) Triangle North Carolina Honor Award:

The American Institute of Architects is the leading professional membership association for licensed architects, emerging professionals, and allied partners. During the North Carolina Chapter's yearly awards program projects designed by North Carolina firms are judged on the basis of their architectural excellence. The selected jury determines the number of awards to be given and whether to confer honor or merit awards. This year (5) Honor awards were given. The awards were announced

on July 15, 2020. The Main Library was designed by Vines Architecture.

Jury Comments: “One of the Jury favorites. The project was beautifully executed from top to bottom. The meticulous vertical circulation throughout the interior spaces evokes curiosity and consistently connects the patron to the urban landscape. Its exceptionally detailed in every way. An intertwining of new and old specifically regarding the sectional quality, is complex yet well resolved. A true treasure for the City. A building that truly feels to be a public place without barriers. A breathtaking expression of a complicated program as an understandable and inviting new facility for the City and for the public.”

2020 AIA (American Institute of Architects) Triangle North Carolina Isosceles Award:

The Durham County Library system received the Isosceles award. The Isosceles Award honors individuals, associations or companies outside the architectural profession who, in collaboration with AIA Triangle members, have made significant contributions to the improvement of the built environment or to the profession of architecture. Durham County Library (DCoL) is a regional library system with seven locations that serve more than two million visitors a year.

DCoL has a long history of working with local design professionals. As a client, they have championed design, sustainability and art at each of their locations. The Library has been, and continues to be, committed to providing outstanding library services to the community and understanding the importance that designers have in creating significant public spaces where that can occur.

Note: The Main Library design received a Merit award for Unbuilt structures, in October of 2019, from AIA Triangle.

Alignment with Strategic Plan: The implementation of this project addresses Goal 4 of the Strategic Plan as the pursuit of a LEED Certification and the sustainable building aspects of the facility increase energy efficiency.

Resource Persons: Peri Manns, ASLA, Deputy Director of Engineering and Environmental Services; Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Engineering Department; Victor Vines, AIA, Vines Architecture; Frank Jackson AIA, Vines Architecture; Robert Thomas, AIA, Vines Architecture; Jeff Schroeder AIA, Vines Architecture; Kaitlan Phelps, IIDA, Vines Architecture; Tammy Baggett-Best, Library Director.

County Manager’s Recommendation: The County Manager recommends that the Board recognize the Main Library project team and Library system for receiving the 2020 AIA North Carolina Honor Award and the 2020 Isosceles award.

6. Consent Agenda (15 min)

[20-0322](#)

Property Tax Releases and Refunds for June 2020

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of June 2020. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of June 2020.

Releases and Refunds for 2019 total \$151,441.20. Prior year's (2014-2018) releases and refunds for June 2020 are in the amount of \$00.00. The current year and prior year's releases and refunds total \$151,441.20.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for June 2020 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments:

[Releases and Refunds Backup Detail-June 2020-August 24, 2020](#)

[Backup-Tax Release and Refunds-June 2020-August 24, 2020](#)

[NCVTS May Refunds](#)

20-0373

Budget Ordinance Amendment No. 21BCC000015 to Recognize \$80,038 from the NC DHHS Division of Public Health Chronic Disease & Injury/Tobacco Prevention and Control Branch and Establish One Grant Funded FTE

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000015 to recognize funds in the amount of \$80,038 from the North Carolina Department of Health and Human Services Division of Public Health Chronic Disease & Injury/Tobacco Prevention and Control Branch and establish one grant funded FTE.

These funds are to be used for hiring a Regional Tobacco Prevention and Control Manager and to implement evidence-based strategies to reduce the burden of tobacco use, including e-cigarettes and other emerging tobacco products, across the state.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000015 to recognize funds in the amount of \$80,038 from the North Carolina Department of Health and Human Services Division of Public Health Chronic Disease & Injury/Tobacco Prevention and Control Branch and establish one grant funded FTE.

Attachments:

[451 - Tobacco Prevention and Control R-1 \(REPLACEMENT\)](#)

[AAF 2020 Supplemental Document - Noncontract - 451 Tobacco Prevention and Control R-1](#)

[AAF-15 Legal Form Ph to Recognize fund from the NCDHHS Division of Public Health](#)

20-0411

Capital Project Amendment No. 20CPA000005 - Appropriate \$1,490,000 of Public School Building Capital Fund Lottery Funds for a Durham Public School's (DPS) Glenn Elementary Roof Replacement Capital Project (Lottery Funds)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 20CPA000005 appropriating \$1,490,000 of DPS allocated Public School Building Capital Fund Lottery Funds to the Capital Project outlined below. The Public School Building Capital Fund provides state level capital funds for each Local Educational Agency (like Durham Public Schools). The Board of Education approved the lottery application for the Glenn Elementary School Roof Replacement project at its committee work session meeting on June 6, 2019 which includes both design and construction funds.

Project	Current Budget	Increase/ Decrease	Revised Budget
Glenn ES - Roof replacement (SH278)		\$84,000.00	\$1,490,000.00
	\$1,574,000.00		

On March 24, 2020, the North Carolina Department of Public Instruction (NCDPI) notified Durham County of fund transfers from the North Carolina Educational Lottery Fund, through the Public School Building Capital Fund (PSBCF). The transfer includes the design and construction funds for the Glenn Elementary School Roof Replacement Project.

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Mathew Palmer, DPS Executive Director, School Planning, Design & Construction.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000005 appropriating \$1,490,000 of DPS allocated Public School Building Capital Fund Lottery Funds to the Glenn Elementary Roof Replacement capital project.

Attachments: [CPA-05 Legal Form Appropriating Lottery Funds to Project SH278 \(\\$1,490,000\)](#)

20-0413

Capital Project Amendment No. 21CPA000006 - Increasing the Administration Building Refurbishment Project (4730DC137) by \$4,171,279, Reducing Budget from Multiple Completed Projects (\$1,586,869), and Budget Amendment No. 21BCC000024 - Appropriating Debt Service Fund Fund Balance (\$2,584,410), and Approving the Execution of a Change Order to the Construction Contract with Resolute Building Company for completion of Phases 3 through 5 of this Project.

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 21CPA000006 increasing the Administration Building Refurbishment Project (4730DC137) by \$4,171,279, reducing the Capital Budget Project budgets from multiple projects that are complete (\$1,586,869) and Budget Amendment No. 21BCC000024 appropriating Debt Service Fund fund balance (\$2,584,410) and authorizing the County Manager to approve a change order to the construction contract with Resolute Building Company of Chapel Hill, N.C. for completion of phases 3 through 5 of the renovations to the Durham County Administration 1 Building, located at 200 E. Main Street, Durham, in the negotiated amount of \$3,238,977.00 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$12,347,000.00 (See Attachment 2, Pages 1 - 4).

Durham County Capital Projects	Current Budget	Increase/Decrease
Updated Budget		
Administration Building Refurb Project (47302635DC137)		\$11,160,793
\$4,171,279	\$15,332,072	

Due to the strong construction market, combined with the complexity of changing out building systems in an occupied building where the existing systems must remain operational, the construction cost bids received in mid-July 2019 came in significantly higher than anticipated. Value engineering efforts were undertaken but were ineffective in making a significant impact in the overall construction cost.

The architect team, in conjunction with the contractor, felt that the best way to proceed was to divide the implementation into two stages - the first being the implementation of Phases 1 and 2 of the project, effectively addressing the renovation of the Ground, 1st, 4th, and 4M floors, which constituted the first two planned phases of the project. No alternates were included, and additionally, the Wellness Center, planned to be relocated from Human Services to the renovated First Floor of the

Admin 1, would not be implemented at that time.

The reduced scope contract for Phase 1 and 2 was awarded at the December 9, 2019 meeting and work is anticipated to be completed during 4Q2020. The completion of this initial stage leaves primarily floors 2 and 3 unrenovated. This AAF addresses the completion of the full renovation of these two floors, the restroom renovations on the 5th floor, as well as completion of the Wellness Center on the 1st Floor, completing the project.

Upon completion of floors 4 and 4M in 4Q2020, renovations will begin on floor 3. Upon completion, the Manager's offices and personnel will be relocated to that floor and floor 2 will be renovated to house the Clerk's offices and Commissioners' Offices in the prior Manager's wing, and the new Innovation Space in the prior Attorney's wing. New furniture will be provided throughout the two floors and we anticipate presenting an AAF for furniture contract amendments in the coming weeks.

An additional 1% has been added to the overall project budget to address public art at this facility.

The project will improve department consolidation and adjacencies along with addressing other building issues identified during the programming/evaluation phase, including replacement of all major building system components.

This agenda item has been reviewed and approved by the Purchasing Division. After the review of IFB 20-001R1, Durham County Administration 1 Building Renovations, Resolute has met the minimum 50 points required by GS 143-128, and has satisfied the necessary Good Faith Efforts. Resolute has identified 24.35% M/WBE participation of the total 25% M/WBE goal for construction subcontracting. For M/WBE Participation, see Attachment 4. However, the vendor has committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

The Engineering Department has reviewed the change order with the Purchasing Division, General Services, County Manager staff, and DTW Architects & Planners, Ltd., the Project Architects, and recommends that the County proceed with the change order with Resolute Building Company. Funding for this project is available through the existing Administration Building Renovation Capital Project Account, and the approval of additional funding through Capital Project Amendment No. 21CPA000006.

Completion of this project will provide a better facility for service delivery.

Funds to support this project amendment are coming from existing projects that were

funded through County Contribution Funds (PayGo) and are complete and have remaining balances and the Debt Service Fund fund balance. Further Board action will be requested in the future to officially close these projects listed below.

Durham County Capital Projects	Current Budget	Increase/ Decrease	
Updated Budget			
16 It Hardware Upgrade Project (42001910DC103)	\$3,681,000	(\$0.27)	\$3,681,000
Detention Center Security Modifications (43103300DC088)		\$550,000	(\$267,192.00)
	\$282,808		
Multi-Dept. Radio and Tower Replacement (43203600DC003)		\$200,000	
	(\$200,000.00)	\$0	
Ems Station #17 Co-Location Project (44103100DC133)		\$1,239,596	(\$23,135.88)
	\$1,216,460		
Rcws Improvements Project (47302635DC142)	\$229,958	(\$106,462.48)	\$123,496
Rougemont Comm. Water System Ph Control (47302635DC144)		\$107,175	
	(\$9,630.00)	\$97,545	
Parkwood Building Upgrade (47302635DC147)	\$337,643	(\$337,643.00)	\$0
07 Go Whitted Project (59105400SH227)	\$10,332,000	(\$50,000.00)	
	\$10,282,000		
Stanford L. Warren Library Upgrade (61102511DC079)		\$50,000	(\$42,500.00)
	\$7,500		
Bragtown Branch Library (61102540DC096)	\$55,125	(\$35,125.00)	\$20,000
Public Safety and Service Complex (47302635DC146)		\$684,180	(\$515,180)
	\$169,000		

Alignment with Strategic Plan: This aligns with Goal 4: Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5: by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director, James Faress, P.E., Senior Project Manager, Engineering and Environmental Services; Robert Sotolongo, AIA, DTW Architects & Planners, Ltd., Keith Lane - Director of Budget

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000006 increasing the Administration Building Refurbishment Project (4730DC137) by \$4,171,279, reducing the Capital Budget Project Budgets from multiple projects that are complete (\$1,586,869) and Budget Amendment No. 21BCC000024 appropriating Debt

Service Fund fund balance (\$2,584,410), and authorizing the County Manager to approve a change order to the construction contract with Resolute Building Company of Chapel Hill, N.C. for completion of phases 3 through 5 of the renovations to the Durham County Administration 1 Building, located at 200 E. Main Street, Durham, in the negotiated amount of \$3,238,977.00 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$12,347,000.00 (See Attachment 2, Pages 1 - 4).

Attachments: [AAF-24 Legal Form Admin 1 Bldg Incr \(\\$4M\) Red mult projects approp Debt Se](#)
[CPA-06 Legal Form Admin 1 Bldg Incr \(\\$4M\) Red mult projects appr Debt Svc F](#)
[Attachment 2 - Change Order Summary](#)
[AAF Supplemental Phase 3 - 5 Change Order](#)
[WMBE Participation - Phases 3,4,5](#)

20-0415 **Property Tax Releases and Refunds for July 2020**

Agenda Text: The Board is requested to approve the Releases & Refunds for the month of July 2020. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of July 2020.

Releases and Refunds for 2020 total \$10,724.14. Prior year's (2014-2019) releases and refunds for July 2020 are in the amount of \$802.37. The current year and prior year's releases and refunds total \$11,526.51.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for July 2020 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-July 2020-Aug 24, 2020](#)
[Backup-Tax Release and Refunds-July 2020-Aug 24, 2020](#)
[NCVTS June Refunds](#)

20-0420 **Exchange of County-owned Real Property at 509 E. Umstead St.**

Agenda Text: The Board is requested to approve the exchange of an approximately 92 square foot portion of a County-owned parcel at 509 E. Umstead Street for approximately 600 square feet of the parcel at 509 Simmons Street, and to authorize the County

Manager to execute documents required to effect this transaction.

The owners of property located at 509 Simmons Street contacted Durham County staff in February 2020 requesting to deed to the County approximately 600 square feet of their lot in exchange for approximately 92 square feet of the neighboring County-owned lot. The owners are seeking this exchange because they are planning to build an addition to their home, and to accommodate the larger footprint, they need the additional land to meet the 20" setback requirement. In exchange, they are offering to deed to the County a 600 square foot portion of their lot that is adjacent to the County's property at 509 E. Umstead on one side, and 1201 Fayetteville St. on the other, along the parking lot behind the Stanford Warren Library. There is no financial remuneration for either party in this transaction.

Staff has evaluated the impact of this exchange on the County's ability to expand the parking lot at Stanford Warren Library at some point in the future and found that there are no adverse effects of making this exchange. In fact, the addition of the 600sf to the County's property will enhance potential parking lot expansion in the future.

Staff presented this request and recommendation to the Board in a closed session meeting on August 10, 2020.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy Director, Engineering and Environmental Services.

County Manager's Recommendation: The Board is requested to approve the exchange of an approximately 92 square foot portion of a County-owned parcel at 509 E. Umstead Street for approximately 600 square feet of the parcel at 509 Simmons Street, and to authorize the County Manager to execute documents required to effect this transaction.

Attachments: [Map - Aerial - Stanford L Warren Library](#)

20-0444

Award Contract for Cleaning, Disinfecting, and Sanitation Services to Belfor USA Group, Inc.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Belfor USA Group, Inc. to provide disinfecting, and sanitation services for Durham County Courthouse and other facilities as needed.

Belfor USA Group, Inc. provides cleaning and disinfection services for businesses, healthcare facilities, manufacturing plants, senior living facilities, and retail stores that have been impacted by COVID 19. Their cleaning protocols meet the center for disease control and prevention guidelines. Belfor USA Group, Inc. offers a 3-step

clean system that can provide a residual surface protection for up to 90 days. Step #1 uses a botanical disinfectant solution that kills 99.9% of viruses (including the human coronavirus). Step #2 is the application of BIOPROTECT RTU Antimicrobial Surface Protectant which provides surface protection for up to 90 days. Step #3 is a certificate informing all building occupants that the property was treated with Belfor's disinfectant and antimicrobial surface protectant. All products used by Belfor are registered with the EPA and are deemed food safe. More information about Belfor's 3-step clean process as well as product safety are included as attachments.

Belfor USA Group, Inc. North Carolina State contract # 202000528: STC 926A, which satisfies all Durham County bidding requirements.

Alignment with Strategic Plan: Goal 2-Health and Well-being for All: Improve the quality of life through preventive, behavioral and physical care services. Reduce barriers to access services.

Resource Persons: Motiryo Keambiroiro, General Services Director, Josh Edwards, Deputy Director of General Services, Eli McCutcheon, Quality Control Contract Specialist, Joel Jones, Quality Control Contract Specialist.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract with Belfor USA Group, Inc. in the amount of \$66,625.00 to provide cleaning, disinfecting and sanitation services for Durham County Courthouse with an option to amended the contract to add buildings or increase funds as long as it is within the General Services Operational Budget.

Attachments: [Service Contract - FEMA Provision - Belfor USA Group- Courthouse COVID Cle BELFOR 3-Step Clean System](#)
[Belfor USA Group Company Profile Link](#)
[BELFOR BIOPROTECT Clean Area Sign](#)
[AAF Supplemental Document - Contract Approval](#)

7. Public Hearings (15min)

20-0434 Public Hearing to Consider Allocating Economic Development Funds to Beam Therapeutics (15min)

Agenda Text: The Board is requested to hold a public hearing to consider allocating a total of \$500,000 in Economic Development funds to Beam Therapeutics and authorize the Manager to enter preliminary negotiations and execute an agreement with the Company. Beam Therapeutics, an innovative cell and gene therapy manufacturer, will locate their new facility in Durham County RTP, creating 201 jobs and investing \$83 million.

Beam Therapeutics, headquartered in Cambridge, Mass., is a biotechnology

company that is pioneering the use of base editing - a potential new class of precision genetic medicines - with a vision of providing life-long cures to patients suffering from serious diseases. The majority of the new positions will be in biopharma manufacturing and will require an Associate's Degree and 1-3 years of industry experience.

With approval of the award, the Company has agreed to make reasonable efforts to participate in several workforce partnerships that include engagements with Durham Public Schools, Durham Tech, NC Works Career Center and North Carolina Central. Additionally, the Company will deploy their diversity purchasing program, participate in minority purchasing trade events and host paid internships. Please find additional project details including a full list of partnerships, terms and project attributes in the briefing sheet attached to the agenda item.

This project will be facilitated by a Job Development Investment Grant (JDIG) of \$1.85 million approved by the North Carolina Economic Investment Committee on August 11th. Over the course of the 12-year term of the grant, the project will grow the state's economy by an estimated \$1.36 billion. Payments for all JDIG and local awards only occur following performance verification by the governing bodies that the company has met its incremental job creation and investment targets. The anticipated revenue that the project will generate is twice the size of the proposed local award.

Staff is recommending that the County provide \$500,000 in Economic Development Investment funds to Beam Therapeutics, subject to performance goals being met by the Company related to timing and amount of investment, employment creation and maintenance of the created jobs as well as partnership engagement criteria.

This public hearing has been advertised as required by law.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager Goal 4

County Manager's Recommendation: The County Manager recommends that the Board hold a public hearing to consider allocating a total of \$500,00 in Economic Development funds to Beam Therapeutics and authorize the Manager to enter into preliminary negotiations and execute an agreement with the Company.

Attachments: [Briefing Sheet - Project Pathfinder](#)

8. Other Business (90 min)

[20-0436](#) Durham County Public Health Focused Update on the COVID-19

Crisis (10min)**Agenda Text:**

The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

20-0446**2020 Census Status Update (10min)****Agenda Text:**

The Board is requested to receive an update regarding the progress of the 2020 Census in Durham County. The City and County Census Team in concert with the appointed Complete Count Committee have worked for nearly a year to educate, market and encourage participation in the 2020 Census. Due to the Coronavirus, planned community Census events were unable to take place forcing Census field workers and community leaders to seek alternative efforts to widely encourage participation and increase response rates. In addition, the Census completion timeline was moved to October 31st and the cooperative efforts to widely market the Census continued.

Two weeks ago, Census Director Steven Dillingham announced all Census operations across the country would instead end on September 30th, effectively cutting another 30 days from the process. Staff is currently implementing a variety of alternative marketing strategies in the time remaining. A complete summary of these final Census efforts will be discussed by staff during the meeting.

Alignment with Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity

Resource Persons: Deborah Craig-Ray, Goal 1 General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the 2020 Census status report and encourage the members of the community who have not yet done so, to complete their Census forms before the deadline.

20-0365**Budget Ordinance Amendment No. 21BCC00025 to Appropriate \$470,250 of General Fund COVID Reserve and Contract Approval for Home Delivered Meals for Food Insecure Families during the COVID Crisis from Local Durham Restaurants (15min)****Agenda Text:**

The Board is requested to appropriate \$470,250 of General Fund Covid Reserve and contract approval with the Food Insight Group (FIG) for home delivered meals

for vulnerable food insecure families. The program will support families who are in need of direct-to-home delivery, focusing on (1) families who work and/or don't have adequate transportation and cannot make it to school pick up sites, or (2) families needing to isolate/quarantine because of family members at high risk from COVID-19. These two needs are unlikely to abate over the next several months. The program has the added benefit of working with local restaurants to provide meals, maintaining jobs, and supporting Durham's economy. The funds will provide meals for 1,000 children (approximately 400 families) from September 1 - December 31, 2020.

Through July 31, 2020 adult/family feeding had been part of a once a week home delivery feeding program in coordination with public school feeding sites. The child portion of the feeding program had been funded through DPS via participation in the USDA Summer Meals Program. This project was managed as part of the original Durham FEAST program with the DPS Foundation and partners, including FIG. One-thousand children and their families received Wednesday food deliveries with an additional 1,500 on a waiting list.

Due to changes in USDA funding policies for the 2020-2021 school year, it is not possible to support a home delivery portion of the school feeding program, which is a community concern. The current school plan for 100% virtual schools, where children would have received daily meals, adds to the need for this format. While schools will continue some form of site-based feeding, this does not address the direct-to-home delivery needs of these particularly vulnerable households.

Working collaboratively with the County Food Security Team, the FIG proposal will address this need for home delivered family meals, providing food to both the children and adults in a household, requiring significant coordination, by continuing to utilize Durham restaurants to provide family meals each week, supporting restaurant workers and their families as well. Additionally, FIG will leverage this new program to coordinate additional community food resources, when available, to increase the amount of food delivered to families. The program will work to identify and support children and families who experience food insecurity that has been exacerbated by the COVID crisis along with significant barriers to accessing site-based meal programs and who would benefit most from this home delivery program.

Alignment with Strategic Plan: Appropriate food security support for vulnerable at-risk portions of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Donna Rewalt, County Extension Director; Kelly Warnock, Nutrition Program Manager; Michael Davis, Strategic Initiatives Manager; Drew Cummings, Chief of Staff.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000025 to appropriate \$470,250 of General COVID Reserve and contract approval with the Food Insight Group to provide home delivered meals to food insecure families from September 1 through December 31.

Attachments: [FIG Proposal - Durham County September-December 2020 Meal Delivery Plan.](#)
[FIG-Contract Control Form FY2021a.docx](#)
[Food Insight Group Contract 08-24-2020a.docx](#)
[FIG Scope of Services Form FY2021a.docx](#)
[FIG Durham SOW Attachment I.docx](#)
[AAF-25 Supplemental Form Appropriate General Funds COVID Reserve and C](#)
[AAF-25 Legal Form Appropriate General Fund COVID Reserve and Contract A](#)
[DURHAM COUNTY Appropriation COI](#)

20-0456 **Durham Hope Learning Centers Proposal (20min)**

Agenda Text: The Board is requested to review the HOPE Learning Centers proposal, ask questions deemed appropriate, and provide direction on next steps. This is a continuation discussion regarding the proposal from the August 18, 2020 joint meeting between the Board of County Commissioners and the Board of Education. County staff will provide updates on use of County library facilities and staff for the program and possible funding options. A copy of the proposal has been attached.

Alignment with Strategic Plan: Aligns with County's Strategic Goal 1 and Goal 2.

Resource Persons: Magan Gonzales-Smith, DPS Foundation Executive Director, Alexandra Zagbayou, Student U Executive Director, Forrest Perry, Regional Vice President at YMCA of the Triangle, Tammy Baggett, Library Director, Joanne Pierce, Goal 2 General Manager, Keith Lane, Budget and Management Services Director, and Jodi Miller, Goal 3 General Manager

County Manager's Recommendation: The County Manager recommends that the Board review the proposal, ask questions deemed appropriate, and provide direction on next steps.

Attachments: [HOPE Centers Proposal Durham County Durham City](#)
[Hope Centers-CRF Spending Update](#)

20-0433 **Board of Elections Update on November 2020 General Election Preparations (15min)**

Agenda Text: The Board is requested to receive an update on the Board of Elections (BOE) readiness for the November 3, 2020 General Elections. The BOE has been planning for election activities since early 2018. These efforts process improvements through expanded communication strategies, bolstered internal controls and operational planning that enhanced business continuity efforts. In the current fiscal year, the

County has invested in additional resources to ensure there is additional warehouse space to support elections operations. Further, funds were allocated to support the temporary employees needed to manage the increased requests for absentee ballots resultant from the COVID-19 pandemic.

Due to COVID-19, the BOE was recently awarded \$277,268 of Coronavirus Relief Funds (CARES) received from the North Carolina State Board of Elections. In addition, The Board of Elections is applying for reimbursement funds through the Help America Vote Funds (HAVA). These funds will provide at a minimum of \$10,000, and not to exceed \$250,000. The Coronavirus Relief Funds are a subgrant to support eligible expenses related to the 2020 General Election, to the Durham County Board of Elections in accordance with House Bill 1169.

The BOE will share approaches underway for early voting, poll worker recruitment and the strategies that will occur to support the increased demand for absentee ballots.

Alignment with Strategic Plan: Goal Five: Accountable, Visionary and Efficient Government

Resource Persons: Derek Bowens, Board of Elections Director

County Manager's Recommendation: The County Manager recommends that the Board receive the update on the Board of Elections preparations for the November 3, 2020 General Election.

Attachments: [2020_08 Elections Preparation Update](#)

20-0442 **Update on Community Health Ambassador Program Funding Request (20min)**

Agenda Text:

The Board is requested to receive an update on the Community Health Ambassador Program proposal recommended by the Durham Recovery and Renewal Task Force (RRTF), ask questions deemed necessary, and provide direction on next steps regarding the funding request. During the August 3 Board Work Session, the Board asked that the budget for the proposed Community Health Ambassador Program be reviewed and refined to find potential cost savings for the year long program. A copy of the revised recommendation letter submitted by the RRTF has been attached. The original cost estimates for the Community Health Ambassador Program were revised after the August 3 agenda item was finalized. The total program cost increased to \$648,047.

UNC has now been able to identify \$52,479 in additional in-kind resources for this proposal to include:

- (a) Dr. Ribisl will be working 10% on this project over the next year but will budget only 5% effort (\$17,479 savings)
- (b) the Gillings School has agreed to contribute \$10,000, and

- (c) the UNC PROSPER study will conduct one intensive workplace assessment of workplace surfaces, a deep cleaning and disinfection, and a repeat assessment by environmental science engineers worth \$25,000 (new item added to the proposal).

Revised program costs total \$636,488. The County and City are being asked to equally split this cost. The total funding request to the County for this program is \$318,244. The City of Durham approved their half of the requested amount during the August 17 City Council meeting. A copy of the revised budget and program justification from UNC Gillings School for Public Health has been provided.

The Board also inquired about possible funding sources for the proposed program during the August 3 Work Session. It is unlikely that FEMA's Public Assistance program (Category B) would reimburse the County for this program since it is not an emergency protective measure. The Coronavirus Relief Fund (CRF) funding, provided to the County from the federal CARES Act funding, could be a funding source for certain parts of the program that are substantially dedicated to COVID-19 related activities. Non-allowable CRF expenses for this program include: administrative fees, travel and mileage, and educational tuition (total cost: \$102,147/ County share \$51,074).

All CRF funding must be spent by Dec. 30, 2020 and only services provided during the covered period (March 1 to Dec. 30, 2020) are eligible CRF expenditures. The County would need to use other funding sources to pay for the non-allowable expenses for the year long program and for expenses from January-August 2021 that would no longer be covered by CRF funding. These potential expenses would be in addition to other County COVID-19 response expenses such as testing and tracing, food security services, non-congregate homeless sheltering, cleaning and sanitizing of public facilities, telework technology and equipment, etc., the County has incurred or will need to plan for as response to the pandemic continues. Information previously shared with the BOCC on potential future costs has been provided.

Alignment with Strategic Plan: Aligns with the County's Strategic Goal 2: Health and Well-Being for All and Goal 3: Safe Community

Resource Persons: Katie Galbraith, Durham Recovery and Renewal Co-Chair, Dr. Kurt Ribisl, Professor at UNC Gillings School of Public Health, Ryan Smith, RRTF Director of Policy and Partnerships, and Jodi Miller, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the updated program proposal, ask questions deemed necessary, and provide direction on next steps.

Attachments: [Revised RRTF Co-Chair Letter](#)
[Revised CHA Budget Proposal](#)
[CHA justification](#)
[Back on the Bull Community Health Ambassadors](#)
[Future Cost Estimate Overview July 2020](#)

9. Board and Commission Appointments (10 min)

[20-0424](#) **Board and Commission Appointments (10min)**

Agenda Text: Monica Toomer, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Criminal Justice Advisory Committee
- Durham County Women’s Commission
- Homeless Services Advisory Committee
- Library Board of Trustees

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Toomer, Clerk to the Board

County Manager’s Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

Attachments: [8.24.2020 BC Legistar](#)

10. Items Pulled from the Consent Agenda (20 min)

11. Closed Session

[20-0437](#) **Closed Session**

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to G.S. 143-318.11(a)(4).

Alignment with Strategic Plan: This item aligns with Strategic Goal 4: Environmental Stewardship and Community Prosperity

Resource Persons: Andy Miracle, Economic Development Officer

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direct to staff.

12. Adjournment