



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Wendy Jacobs, Chair
James Hill, Vice Chair
Heidi Carter, Commissioner
Brenda A. Howerton, Commissioner
Ellen W. Reckhow, Commissioner

Monday, September 11, 2017

7:00 PM

Commissioners' Chambers

Closed Session (To be held at: 5:30 pm)

17-0388 Closed Session - 5:30 pm

Agenda Text:

The Board is requested to adjourn to Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial appointment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee pursuant to G.S. § 143-318.11(a)(6).

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)

Moment of Silence in Remembrance of 9/11

2. Agenda Adjustments (5 min)

3. Announcements (5 min)

17-0422

Announcements

Agenda Text:

- 1) Durham's annual Bull City Stand Down will be held Friday, September 15th at the Durham County Memorial Stadium, 750 Stadium Drive, from 8 am to 3 pm. Veterans who attend will be able to receive assistance with housing, haircuts, showers, mental health assessments, flu shots, employment assistance, and much more.

- 2) There will be a public workshop on Thursday, September 21, 2017 to discuss the NC 98 Corridor Study. The event will be held between 5:00-7:00 pm at the Durham County East Regional Library, 211 Lick Creek Lane. Citizens may attend anytime during those hours to learn more about the 27-mile long project, extending from U.S. 70 in Durham County through Wake County to U.S. 401 in Franklin County, North Carolina. This project will evaluate safety and congestion, planned and existing roads, bicycle/pedestrian facilities and transit uses of N.C. 98. There will not be a formal presentation. Follow [CAMPO](#) <<https://twitter.com/capitalareampo>> and [DCHC](#) <<https://twitter.com/DCHCMPO>> on social media to receive project updates!

- 3) Alliance Behavioral Healthcare has developed and opened a new urgent care service in Durham to help people who are experiencing a behavioral health crisis. The new center, located at 2670 Durham-Chapel Hill Boulevard, is open for adults and children Monday-Thursday from 8:00am-7:00pm, on Fridays from 8:00am-3:00pm and on Saturday from 9:00am-noon. It is operated by Carolina Outreach, a member of the Alliance Provider Network that also offers a variety of other behavioral health services at locations across the state. Alliance also provides an Access and Information Line where clinical staff is available 24/7 by calling (800) 510-9132.

- 4) The City of Durham will hold a municipal primary on October 10, 2017 and a municipal election on November 7, 2017. Early voting for the October election begins on Thursday, September 21st. Visit www.dconc.gov/elec <<http://www.dconc.gov/elec>> or call 919-560-0700 for early voting hours, locations, and more details.

- 5) These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

[17-0423](#) **Minutes**

Attachments: [Regular Session - August 28, 2017](#)
[Regular Session - August 14, 2017](#)
[Regular Session - March 13, 2017](#)

5. Ceremonial Items

[17-0437](#) **Resolution - Supporting the Continuation of Deferred Action for Childhood Arrivals (DACA)**

Agenda Text: The Board is requested to adopt a resolution in support of the continuation of the Federal Deferred Action for Childhood Arrivals (DACA) program and encourage Congress to create a permanent path to legal residency for DACA recipients.

Alignment with Strategic Plan: Goal 1 - Community and Family Prosperity and Enrichment

Resource Persons: Wendy Jacobs, Chair

County Manager's Recommendation: The County Manager recommends that the Board adopt the resolution as written.

Attachments: [Resolution - Supporting DACA](#)

[17-0428](#) **Recognition - NC Association of County Commissioners to thank Durham County**

Agenda Text: The Board is requested to be recognized by the North Carolina Association of County Commissioners' Executive Director and staff for hosting a successful 110th annual conference last month. The event culminated with the inauguration of Durham County Commissioner Brenda Howerton as the Association's 2017-18 President. The Association will offer formal appreciation to the Board and County staff.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Kevin Leonard, Executive Director, NC Association of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board accept the recognition from the Association.

[17-0424](#) **Presentation - Local Government Federal Credit Union Award Check**

Agenda Text: The Board is requested to recognize Durham County's EMS Recruitment and Retention Design Thinking Project which was honored last month at the 110th NCACC Annual Conference at the Durham Convention Center. The 2017 Local

Government Federal Credit Union (LGFCU) Excellence in Innovation Award comes with a \$1000 prize and a trophy for each winning county. The program utilized a design thinking approach to gather both quantitative and qualitative data to help EMS command staff and County management better understand various challenges and learn how best to prioritize limited resources to deal with these challenges.

Alignment with Strategic Plan: Goal 5

Resource Persons: Matt Gunnet, NCACC; Darlene Jacobs, LGFCU

County Manager's Recommendation: The County Manager recommends that the Board accept the recognition from the LGFCU as well as the award and trophy for the EMS Recruitment and Retention Design Thinking Project honor.

17-0403

Proclamation - Together for Resilient Youth's Plan for Zero Initiative

Agenda Text:

The Board is requested to proclaim Together for Resilient Youth's Plan for Zero Initiative. The Plan for Zero is based on evidence based response to immune our youth, our most precious commodity against the pressures that come from various sides. TRY focuses on the attention of all community members and stakeholders on the critical state of our youth beginning with community collaboration to engage, empower, equip and expand cooperation among grassroots citizens.

Alignment With Strategic Plan: Goal 2 - Health and Well-being for All

Resource Persons: Wanda Boone, Founder, Together for Resilient Youth

County Manager's Recommendation: The County Manager recommends that the Board read and adopt the proclamation - Together for Resilient Youth's Plan for Zero Initiative.

Attachments:

[Proclamation-Together for Resilient Youth's Plan for Zero Initiative](#)

17-0436

Introduction of new My Brother's Keeper Coordinator

Agenda Text:

The Board is requested to welcome Edmund Lewis, My Brother's Keeper Coordinator. As the first person to hold this position, he began his tenure on August 14th. Mr. Lewis will be the liaison to internal agencies, special interest groups, the corporate community and organizations serving youth, particularly young men and boys of color.

This Detroit native is a graduate of North Carolina Central University and also earned a Masters of Social Work from the University of Michigan, Ann Arbor. He also completed course work for Nonprofit Senior Executives from Harvard's Kennedy School of Executive Education in March 2017.

From 2012 until his appointment, Mr. Lewis was founder of *Minority Males for Higher Education* in Detroit where his work included increasing college access and career exploration for African-American and Latino males.

He is well versed in addressing the challenges facing young men and boys of color and was responsible for designing cutting edge strategies in the City of Detroit aimed at changing life outcomes. His work has been recognized by former President Barack Obama as well as the national My Brother's Keeper Alliance (MBKA).

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community Empowerment

Resource Persons: Wendell M. Davis, County Manager

County Manager's Recommendation: The County Manager recommends that the Board welcome Mr. Edmund Lewis.

6. Consent Agenda (15 min)

[17-0369](#)

Request to Award Contract for Sole Source Purchase of OCLC for Cataloging and InterLibrary Loan Platform

Agenda Text:

The Board is requested to provide approval for sole source exemption for the contract renewal of Online Computer Library Center (OCLC) products WorldShare Metadata OCLC Cataloging and WorldShare ILL in the amount of \$51,994.62 annually for one year. OCLC provides Durham County Library with cataloging data and a platform for patrons to search and request library items through interlibrary loan and provides a system for Durham County Library staff to manage those requests.

The Board is also requested to provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$60,000 annually for the next five years.

Alignment with Strategic Plan: This request aligns with the Strategic Plan Goal 1: Community Empowerment and Enrichment and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Matthew Clobridge, Library Technology Management Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the sole source exemption for OCLC in the amount of \$51,994.62 annually for one year. In addition, the County Manager recommends the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$60,000 annually for the next five years.

Attachments:

[2017-2018 oclc boccc aaf supplemental document](#)

[oclc sole source letter 20170727](#)

[17-0405](#)

Grant Offer for the Raleigh-Durham International Airport

Agenda Text: The Board is requested to approve a grant offer from the Federal Aviation Administration (FAA) for the Raleigh-Durham International Airport. The grant, in the amount of \$16,561,952, will be applied to Construction services for the Rehabilitation of Taxiway A.

Alignment with Strategic Plan: Goal 4 - Environmental Stewardship

Resource Persons: Ron Jewett, RDUAA Vice President Facilities Asset Management

County Manager's Recommendation: The County Manager recommends that the Board approve the grant offer from the FAA in the amount of \$16,561,952 for the Raleigh-Durham International Airport.

Attachments: [RDU AIP-48 TW A Grant Letter 8-10-17](#)
[RDU AIP-48 TW A Construction Grant Offer 8-10-17](#)

17-0407 **North Carolina General Statutes 105-299 Employment of Experts - Spatalest Inc**

Agenda Text: The Board is requested to approve the Tax Administration Office request for Employment of Experts as indicated under North Carolina General Statutes 105-299 for contracted services by Spatalest Inc. through fiscal year 2020 for \$236,250.00.

Spatalest Inc. designs software that supports many applications within Tax Administration, including the development of an online Property Appeals Module, Sales Comparable Search Module, Property Record Card, Real Property Search Module, online Billing and Collection Module, and provides licensing for Pictometry, Maponics, and an editable Property Record Card. These modules have proved very useful to our citizens in creating an understanding of the tools used to value and analyze property.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. Spatalest Inc will assist Tax Administration with efficient and transparent valuation and analysis appeals and assist citizens with the process of appeal presentation.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the Tax Administration Office request for Employment of Experts as indicated under North Carolina General Statutes 105-299 for contracted services by Spatalest Inc. through fiscal year 2020 by Spatalest Inc. for \$236,250.00

Attachments: [Spatalest Contract & Scope](#)
[GS 105-299](#)
[AAF Supplemental Doc Spatalest 2017](#)

17-0409**Budget Ordinance Amendment No. 18BCC000008 to Appropriate General Fund Fund Balance in the Amount of \$137,500 Per the Funding Agreement with Research Triangle Foundation****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 18BCC0000008 to appropriate General Fund fund balance in the amount of \$137,500.

Board of County Commissioners approved the Delta Airlines Potential Loss Revenue Guarantee Agreement on December 14, 2015 for an amount not to exceed \$137,500.00 if there was a shortfall in Delta's revenue from May 13, 2016 through March 25, 2017. Delta was seeking a revenue guarantee covering a potential \$2.2 Million gap in first year revenue projections due to start-up costs, conservative projection of passenger traffic and restricted winter passenger loads.

Research Triangle Foundation and RDU met with funding parties subject to this agreement and provided clarification on the flight's performance in its first year and why the funds are now due as a result of the revenue agreement.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 18BCC000008 to appropriate General Fund fund balance in the amount of \$137,500 per the funding agreement with Research Triangle Foundation.

Attachments:

[Invoice - Durham County](#)

[Delta Funding Agreement](#)

[12.14.2015--15-803 Delta Airlines Potential Loss Revenue Guarantee Agreeme](#)

[AAF-08 Legal Form Appropriate General Fund fund balance for Delta Funding Ac](#)

17-0416**Durham County Courthouse Parking Deck Operations Contract****Agenda Text:**

The Board is requested to amend the original agreement with Lanier Parking Solutions for the management of the Durham County's Judicial Center Parking Deck. The original agreement began July 1, 2012 and ended June 31, 2017. This amendment will extend the contract to June 31, 2018. This agreement will keep in place the terms of the original agreement, but will be for an amount not to exceed \$165,493.89. The new amount represents an increase of \$3,893.89 (2.4%) over the previous year. The agreement will continue to carry a performance bond equal to 100% of the contract. The contract is attached for your review.

Alignment with Strategic Plan: Goal 5: Accountable, efficient and Visionary Government

Resource Persons: George K. Quick, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve the amended agreement and authorize him to execute the contract.

Attachments: [Lanier Parking Solutions FY18 Renewal Contract.pdf](#)

17-0419 Request Approval of FirstWatch Software and Maintenance Contract for EMS Services

Agenda Text: The Board is requested to approve a service contract with FirstWatch Solutions, Inc. and to authorize the County Manager to execute the contract in the amount of \$140,953. The proposed service contract is attached and has been reviewed and approved by the County Attorney's Office.

FirstWatch software provides real-time EMS operational and clinical performance monitoring. This business/operational tool displays elements in the form of dashboards, provides detailed statistical trends, and creates pattern or geographic cluster incident information - all based on user-defined criteria. The use of this new software has been included in the current fiscal year budget.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community and Strategic Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Kevin Underhill, Interim EMS Director; Assistant Chief Brandon Mitchell

County Manager's Recommendation: The Board is requested to approve a service contract with FirstWatch Solutions, Inc. in the amount of \$140,953 and to authorize the County Manager to execute the proposed contract.

Attachments: FirstWatch AAF Supplemental Document - Contract Approval
FirstWatch Single (Sole) Source Letter wFirstPass 20170602
FIRSTWATCH CONTRACT FINAL
Durham County EMS_2DS(OSSI-SunGard CAD, ESO ePCR), P+, FP
First Watch.pdf

17-0420 **Contract Amendment 1 for Exterior Maintenance and Repair Services to the Durham County Administration Building**

Agenda Text: The Board is requested to approve contract amendment 1 with CT Wilson Construction in the amount of \$63,370.00 to provide additional exterior maintenance services at the Administration building.

The proposed additional work consists of window/door sealing, painting all wrought iron rails, and pressure washing rear of the building that was not originally requested. Additional services to the historic Administration Building include sealing sidewalks around perimeter of building, removing and replacing sealing at front granite steps

(steps, sidewalks, curbs), painting lower gates at front handicap entrance, painting railings at back and side of building and grinding the sidewalk at rear of building (to avoid trip hazard).

The Durham County Administration Building (formerly the Durham County Courthouse) is a historic building originally constructed in 1916. The facility consists of 6 floors with a basement level parking garage. The exterior of the building entails masonry and stucco finishes with windows located throughout the facility on all levels. The services being performed are necessary in order to prevent water encroachment throughout building façade and to continue to provide an attractive functioning building. Funding for this project will be from the building envelope CIP budget.

In review of the MWBE Compliance for the Exterior Maintenance Repairs to the Durham County Administration Building, C.T. Wilson Construction Company, Inc. will be utilizing 93.26% MWBE certified Women-Owned business to be used as MWBE participation on this project.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Motiryo Keambiroiro, Director of General Services; Shawn Swiatocha, Assistant Director of General Services; Eli McCutcheon, Quality Control & Contract Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contract amendment 1 with CT Wilson Construction to provide additional exterior maintenance and repair services to Durham County Administration Building in the amount of \$63,370.00 for a total contract amount not to exceed \$274,510.00.

Attachments: [AAF Supplemental Document - Exterior Maintenance Repairs to Admin Building Service Contract Amendment, CT Wilson Construction](#)

17-0421

Request to Award Contract for Renewal of SirsiDynix Integrated Library System and Add-On Services

Agenda Text:

The Board is requested to provide approval for the contract renewal of SirsiDynix's Integrated Library System and associated add-on components in the amount of \$112,544.94 annually for one year. SirsiDynix provides the main system by which Durham County Library conducts library operations. This includes the catalog database, patron database, public-facing online catalog/account management system, reporting tools, mobile circulation, and a management system for the North Carolina Collection's digital assets.

The Board is also requested to provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$150,000 annually for the next five years.

Alignment with Strategic Plan: This request aligns with the Strategic Plan Goal 1: Community Empowerment and Enrichment.

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Matthew Clobridge, Library Technology Management Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the renewal of SirsiDynix products in the amount of \$112,544.94 annually for one year. In addition, the County Manager recommends the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$150,000 annually for the next five years.

Attachments: [2017-2018_sirsidynix_bocc_aaf_supplemental_document](#)
[2017-2018_sirsidynix_quote](#)

17-0429 Adopt a Resolution in Support of Counties for the Elimination of Discrimination against Women (CEDAW)

Agenda Text: The Board is requested to adopt a resolution in support of Counties for the Elimination of Discrimination against Women (CEDAW). This item was discussed at the Board's Worksession on Tuesday, September 5th.

Alignment with Strategic Plan: Goals 1 and 2 - Community and Family Prosperity and Enrichment and Health and Well-being for All

Resource Persons: Zion Tankard, Chair, Women's Commission

County Manager's Recommendation: The County Manager recommends that the Board adopt a resolution in support of Counties for the Elimination of Discrimination against Women.

Attachments: [CEDAW RESOLUTION 9-11-17](#)

7. Public Hearings

17-0373 Public Hearing - Urban Open Space Plan

Agenda Text: The Board is requested to approve a resolution adopting the Urban Open Space Plan as an element of the Durham Comprehensive Plan.

Summary. The *Durham Comprehensive Plan*, through its adopted Policy 7.2.2f, Urban Open Space Plan, directs that open space plans be developed for the Downtown, Urban, and Compact Neighborhood Tiers. This draft Urban Open Space Plan categorizes the many different types and purposes of open space, and provides recommendations to create and preserve open space areas through a variety of tools and resources. This item was continued from the August 14, 2017 Board of Commissioners meeting.

Attachments:

Attachment 1: Draft Urban Open Space Plan

Attachment 2: Planning Commission Written Comments

Attachment 3: Resolution

Alignment with Strategic Plan: The text amendment emphasizes Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 4 by encouraging the preservation of open space and environmentally sensitive land.

Resource Persons: Scott Whiteman, AICP, Planning Supervisor, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board adopt the draft Urban Open Space Plan.

Attachments:

[BOC CoverSheetUSOP](#)

[USOP BOC Memo](#)

[A1.UOSP_082417](#)

[A2.Planning Commission Written Comments](#)

[Attachment 3_Resolution](#)

8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

9. Adjournment