



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Wendy Jacobs, Chair
James Hill, Vice Chair
Heidi Carter, Commissioner
Brenda A. Howerton, Commissioner
Ellen W. Reckhow, Commissioner

Monday, August 14, 2017

7:00 PM

Commissioners' Chambers

Regular Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

17-0381 Announcements

Agenda Text:

- 1) Please contact the Clerk’s Office at 919-560-0025 or clerk@dconc.gov [<mailto:clerk@dconc.gov>](mailto:clerk@dconc.gov) to find out about opportunities to serve on one of our volunteer boards or commissions.
- 2) We invite you to tune in to Cable TV Channel 8 or 97-5 to see rebroadcasts of tonight’s meeting as well as other Durham County programming that may be of interest to you. Please contact the Public Information Office at 919-560-0008 or our website www.dconc.gov [<http://www.dconc.gov>](http://www.dconc.gov) for more information.
- 3) These announcements can also be found on the County’s website or you may call the Clerk’s Office at 919-560-0025.

4. Minutes (5 min)

[17-0382](#) Minutes

Attachments: [Regular Session - July 31, 2017](#)
[Budget Worksession - May 23, 2017](#)

5. Consent Agenda (15 min)

[17-0359](#) **Approval of the Joint Pass Through Agreement between the City of Durham and Durham County for the Job Access Reverse Commute and Elderly & Disabled Grants**

Agenda Text: The Board is requested to approve and execute the Pass-through agreement between the City of Durham and Durham County for the Job ACCESS Reverse Commute (JARC) and the Enhanced Mobility for Seniors and Individuals with Disabilities Grant Programs awarded to Durham County Access. The grants are administered by the Durham, Chapel Hill, Carrboro Metropolitan Planning Organization (DCHC/MPO). The Pass-through Agreement has been updated to reference a new federal guidance that is in place - the "SuperCircular."

Alignment With Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government. This joint agreement is a statement of efficiency and visionary government as it brings together two governmental entities as partners in the implementation of two federal transportation grants.

Resource Persons: Linda Thomas, Transportation Program Manager, Durham County ACCESS; Morris, White, Director, Cooperative Extension

County Manager's Recommendation: The County Manager recommends that the Board approve and execute the Pass-through agreement between the City of Durham and Durham County for the Job Access Reverse Commute (JARC) and the Enhanced Mobility for Seniors and Individuals with Disabilities grant programs awarded to Durham County Access.

Attachments: [JARC-NF Funds Program Management Plan Final](#)
[5310 PMP Final](#)
[AAF Supplemental Document - Interlocal Agreement with the City](#)
[CITY OF DURHAM-DURHAM COUNTY PASS THROUGH AGREEMENT - Final](#)

[17-0360](#) **Approval of Resolution to Designate the County Board Chair as the Authorizing Official for Durham County ACCESS**

Agenda Text: The Board is requested to approve a resolution to designate the County Board Chair as the authorizing official for the Durham County ACCESS transportation program as it applies for federal and state grants. In that capacity, the Board Chair will be authorized to:

1. Execute and file an application for federal assistance on behalf of Durham County ACCESS with the State of North Carolina for federal assistance;
2. Execute and file with its applications the annual certifications and assurances and other documents the State of North Carolina requires before awarding a federal assistance grant or cooperative agreement.
3. Execute grant and cooperative agreements with the State of North Carolina on behalf of Durham County Access.

Durham County ACCESS as an applicant and recipient of federal grants from the Federal Transit Administration (FTA) is required to submit to NCDOT and FTA a resolution approved by the authorizing body, naming the designated official in order to apply and receive federal grants.

Alignment with Strategic Plan: Goal 5: This Agenda item aligns with Goal 5: Accountable, Efficient and Visionary Government. Demonstrates compliance and accountability by meeting requirements and standards as established for federal grant assistance by the Federal Transit Administration and NCDOT.

Resource Persons: Linda Thomas, Transportation Program Manager, Durham County ACCESS; Morris White, Director, Cooperative Extension

County Manager's Recommendation: The County Manager recommends that the Board approve a resolution to designate the County Board Chair, Wendy Jacobs as the Authorizing Official for the Durham County ACCESS Transportation Program.

Attachments: 5311 DESIGNEE Durham County ACCESS CERTIFICATION FORM FY 17

[AAF Supplemental Document - Non-contract Designation of Authorizing Official](#)

17-0363

Capital Project Amendment No. 18CPA000003 - Appropriating \$1,200,000 of Public School Building Capital Fund Lottery Funds for a Durham Public School's (DPS) Capital Project (Lottery Funds)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 18CPA000003 appropriating \$1,200,000 of DPS allocated Lottery Funds to the Capital Project outlined below. The Public School Building Capital Fund provides capital funds for each Local Educational Agency. The Board of Education approved the lottery application for the Riverside High School Design and Partial Roof Replacement project at its committee work session meeting on June 15, 2017, totaling \$65,000 and \$1,135,000 respectively.

Project:	Current Budget	Increase/Decrease	Revised Budget
Riverside High School (SH275)	\$0	\$1,200,000	\$1,200,000

In June 2017 and August 2017, the North Carolina Department of Public Instruction (NCDPI) notified Durham County of fund transfers from the North Carolina Educational Lottery Fund, through the Public School Building Capital Fund (PSBCF). The transfers include both design and construction funds for the Riverside High School Partial Roof Replacement Project.

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Jon Long, DPS Executive Director, Construction & Capital Planning

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 18CPA000003 appropriating \$1,200,000 of DPS allocated Lottery Funds to the Capital Project outlined above.

Attachments:

[CPA-03 Legal Form creating one new DPS Capital Project - Lottery \(\\$1,200,000\)](#)

[201706 320 ADMLottery](#)

[DOC072717-07272017141910](#)

17-0364

Renewal of Annual Service Contract with Psychiatric Services

Agenda Text:

The Board is requested to authorize the County Manager to renew the annual service contract with Psychiatric Services and Consultation for Fiscal Year 2017-2018 in an amount not to exceed \$79,560.

The annual service contract with Psychiatric Services and Consultation will ensure that individuals with mental illness and/or substance abuse who are incarcerated at the Durham County Detention Center (DCDC) have access to psychiatric services. Services include evaluation and assessment, crisis intervention while onsite, medication management and monitoring, and referral for additional services and supports.

The vendor has been providing services at the Durham County Detention Facility for over a decade. Psychiatric Services and Consultation provides clinical oversight to assure coordinated and comprehensive care of the jail's psychiatric population. Dr. Knaudt's experience and consistent presence have greatly contributed to building an excellent team of mental health professionals at the detention facility.

The County Attorney's Office has reviewed and approved the agreement with Psychiatric Services and Consultation.

Alignment with Strategic Plan: This request supports the County's Strategic Plan's Goals 2: Health and Wellbeing for All and 3: Safe Community.

Resource Persons: Gudrun Parmer, Director, and Peter Baker, Assistant Director, Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to renew the annual service contract with Psychiatric Services and Consultation for Fiscal Year 2017-2018 in an amount not to exceed \$79,560.

Attachments: [AAF Supplemental Document - Contract Approval, Psychiatric Services](#)
 [AAF 17-0364, Contract Psych Services](#)

17-0365 **Renew Service Contract with the Religious Coalition for a NonViolent Durham**

Agenda Text: The Board is requested to authorize the County Manager to renew the Service Contract with the Religious Coalition for a NonViolent Durham for July 1 through December 31, 2017 in the amount of \$63,945.

Durham County Criminal Justice Resource Center and the Religious Coalition for a NonViolent Durham (RCND) jointly applied for a Governor's Crime Commission grant in 2015 to expand the Durham Reentry Partnership. Grant approval was received and the Durham Board of County Commissioners approved the award at its December 14, 2015 meeting. Both agencies have been working corroboratively on this project since then, providing wrap around and supportive services to individuals returning to Durham County after incarceration. RCND recruits, trains and supervises volunteers, supports and guides faith teams, and offers direct support services to program participants.

The contract has been reviewed and approved by the County's Legal Department.

Alignment with Strategic Plan: This agenda item aligns with Durham County's Strategic Plan Goal 3: Safe Community.

Resource Persons: Gudrun Parmer, Director, Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to renew the Service Contract with the Religious Coalition of a NonViolent Durham for July 1 through December 31, 2017 in the amount of \$63,945.

Attachments: [AAF Supplemental Document - Contract Approval RCND](#)
 [AAF, 17-0365, Religious Coalition Service Contract](#)
 [Religious Coalition Scope of Services](#)

17-0375 **2016 Durham Open Space and Trails Commission (DOST) Annual Report**

Agenda Text: The Board is requested to receive the 2016 Durham Open Space and Trails Commission (DOST) Annual Report.

Attachments:

Attachment A: 2016 DOST Annual Report

Attachment B: 2016 DOST Attendance Report

Alignment with Strategic Plan: This item supports Goal 4, Environmental Stewardship, by promoting open space preservation.

Resource Persons: Scott Whiteman, AICP, Planning Supervisor, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board receives the 2016 Durham Open Space and Trails Commission Annual Report.

Attachments: [2016 Annual Report - Staff Memo](#)
[A1.Annual Report](#)
[A2.Attendance](#)

17-0376 **2016 Board of Adjustment Annual Report**

Agenda Text: The Board is requested to receive the 2016 Board of Adjustment Annual Report.

Attachment 1, 2016 Annual Report
Attachment 2, Cases Heard by the Board of Adjustment
Attachment 3, 2016 Attendance Report

Alignment With Strategic Plan: Staff finds the request to align with Goal Five, "Accountable, Efficient and Visionary Government", of the strategic plan.

Resource Persons: Bo Dobrzanski, AICP, Planning Supervisor, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board accept the report.

Attachments: [BOA Cover Memo](#)
[Attachment 1 - 2016 Annual Report Memo](#)
[Attachment 2 - BOA Annual Report 2016 - Cases heard](#)
[Attachment 3 - BOA Attendance - All 2016](#)

17-0377 **2016 Durham City-County Appearance Commission Annual Report**

Agenda Text: The Board is requested to receive the 2016 Durham City-County Appearance Commission Annual Report.

Attachments:

Attachment A: 2016 Appearance Commission Annual Report

Attachment B: 2016 Appearance Commission Attendance Report

Alignment with Strategic Plan: This item supports Goal 4, Environmental Stewardship, by promoting community beautification and appearance efforts.

Resource Persons: Matthew Filter, Senior Planner, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board receives the 2016 Durham City-County Appearance Commission

Annual Report.

Attachments:

[Cover Memorandum](#)

[Attachment A - 2016 Appearance Commission Annual Report](#)

[Attachment B - 2016 Appearance Commission Attendance](#)

17-0378

2016 Durham Environmental Affairs Board Annual Report

Agenda Text:

The Board is requested to receive the 2016 Durham Environmental Affairs Board Annual Report.

Alignment with Strategic Plan: The Environmental Affairs Board performs its work in furtherance of Goal 4 of the Strategic Plan, Environmental Stewardship.

Resource Persons: Laura D. Woods, Senior Planner, and Patrick Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive the 2016 Durham Environmental Affairs Board Annual Report.

Attachments:

[BOC Cover Memo](#)

[Attachment A Annual Report](#)

[Attachment B 2016 Attendance](#)

17-0379

2016 Historic Preservation Commission Annual Report

Agenda Text:

The Board is requested to receive the 2016 Historic Preservation Commission Annual Report. The Interlocal Agreement between the City of Durham and Durham County requires that the Historic Preservation Commission (HPC) submit an annual report to both governing bodies.

Attachment 1, Letter from the HPC board chair

Attachment 2, HPC 2016 Annual Report

Attachment 3, HPC 2016 Attendance Report

Alignment With Strategic Plan: Staff finds the request to align with Goal Five, "Accountable, Efficient and Visionary Government" of the strategic plan. Attached with the report is a letter from the board chair and a report of the attendance of all members.

Resource Persons: Karla Rosenberg, AICP, Planner, and Patrick Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive the report.

Attachments: [BOCC Cover Memo HPC Annual Report - draft](#)
[Attach 1 HPC CLG Cover Letter Fitzsimons 2017](#)
[Attach 2 Durham CLG Report Survey 2016](#)
[Attach 3 HPC Annual Attendance Report 2016](#)

17-0380 **2016 Planning Commission Annual Report**

Agenda Text: The Board is requested to receive the 2016 Planning Commission Annual Report. The Interlocal Agreement between the City of Durham and Durham County for requires that the Planning Commission submit an annual report to both governing bodies.

Attachment 1, 2016 Annual Report
 Attachment 2, Cases Heard by the Planning Commission
 Attachment 3, 2016 Attendance Report

Alignment With Strategic Plan: Staff finds the request to align with Goal Five, “Accountable, Efficient and Visionary Government”, of the strategic plan. Attached with the report is a list of all cases heard by the Planning Commission and the attendance of all members.

Resource Persons: Jacob Wiggins, Senior Planner, and Patrick Young, AICP, Planning Director

County Manager’s Recommendation: The County Manager recommends that the Board receive the report.

Attachments: [Cover Memo for Cover Memo](#)
[Attachment 1 - 2016 Annual Report - BOCC Memo](#)
[Attachment 2 - Planning Commission Cases](#)
[Attachment 3 - Attendance](#)

17-0384 **Approve the Final Budget for the Douglas Daye Farm Conservation Easement and Approve Capital Project Amendment No.18CPA000004 Decreasing the Open Space & Farmland Preservation Capital Project \$97,025 and Budget Amendment No. 18BCC000003 transferring \$97,025 to the General Fund to Support the Purchase of the Daye Farm Conservation Easement**

Agenda Text: The Board is requested to approve the final budget for the Douglas Daye Conservation Easement and approve Capital Project Amendment No.18CPA000004 decreasing the Open Space & Farmland Preservation Capital Project \$97,025.

Project:	Current Budget	Increase/Decrease	Revised Budget
Open Space and Farmland Preservation		\$13,039,560	(\$97,025)
\$12,942,535			
(4730DC083)			

And approve Budget Amendment No. 18 BCC000003 transferring \$97,025 to the General Fund to support the purchase of the Daye Farm conservation easement. The property consists of 24 acres located in northern Durham County on the west side of Hampton Road owned by Mr. Douglas Daye, shown on Attachments 1 and 2. The Daye farm was originally purchased by Mr. Daye's grandparents Mary and Lucius Glenn in 1905, and has been recognized by the State of North Carolina as a century farm (see Attachment 3). Mr. Daye's farm was a stop on the recent Farm Board tour for Board of County Commissioners in May 2017.

The federal Farm and Ranchlands Protection Program (FRPP) grant awarded to the farm will pay for 50 percent of the federally approved appraisal value of the easement rights. The appraisal approved by the federal program has to meet federal standards, and the approved value for the easement was \$183,450. The federal grant pays for \$91,725 of the land cost of the easement; the remaining 50 percent is provided by Durham County plus associated closing costs. No new county funding is needed since the \$97,025 for the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement. The transfer of \$97,025 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Jay Gibson, General Manager, Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Daye Conservation Easement and approve Capital Project Amendment No.18CPA000004 decreasing the Open Space & Farmland Preservation Capital Project \$97,025, and Budget Amendment No. 18 BCC000003 transferring \$97,025 to the General Fund to support the purchase of the Douglas Day Farm conservation easement.

Attachments:

[AAF Supplemental Document - Daye Easement closing](#)

[Attachments 1-5 Daye Cons Easement Final Budget](#)

[AAF-03 Legal Form Transfer to GF for Douglas Daye Easement from Capital Pr](#)

[CPA-04 Legal Form Transfer to GF for Douglas Daye Easement from Capital Pr](#)

6. Public Hearings

[17-0372](#)

Public Hearing - Unified Development Ordinance Text Amendment, Updates to Design District Zoning Regulations (TC1400003)

Agenda Text:

The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance* Text Amendment, Updates to Design District Zoning Regulations (TC1400003); and

First Motion: To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

Second Motion: To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to Article 2, Review Authority; Article 3, Applications and Permits; Article 4, Zoning Districts; Article 5, Use Regulations; Article 6, District Intensity Standards; Article 7, Design Standards; Article 8, Environmental Protection; Article 9, Landscaping and Buffering; Article 10, Parking and Loading; Article 12, Infrastructure and Public Improvements; Article 13, Additional Requirements for Subdivision; Article 14, Nonconformities; Article 16, Definitions; and the creation of a new Article 17.

Summary. Text amendment TC1400003 is a set of amendments to the Unified Development Ordinance (UDO) to update, clarify, and re-organize standards associated with the Design District zoning districts.

Attachments:

Attachment A: An Ordinance to Amend the Unified Development Ordinance Regarding Design Districts (TC1400003):

Attachment A1: New 16.1 Applicability and Uses

Attachment A2: New 16.2 Site Design

Attachment A3: New 16.3 Building Design

Attachment A4: New 16.4 Streetscape-Streets-Block Design

Attachment A5: New Article 17, Definitions

Attachment A6: Miscellaneous sections

Attachment B: Statement of Consistency Pursuant to NCGS § 153A-341

Attachment C: Planning Commission Comments

Alignment with Strategic Plan: The text amendment emphasizes Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 by maintaining a transparent government and welcoming public input.

Resource Persons: Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that

the Board conduct a public hearing on the proposed Unified Development Ordinance text amendment and, if appropriate based on the comments received during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

Attachments:

[BOCC TC1400003 Memo final](#)

[BOCC Attachment A Ordinance Coversheet final](#)

[BOCC Attachment A2 Ordinance New 16.2 Site Design finalrevised7-31-17](#)

[BOCC Attachment A3 Ordinance New 16.3 Building Design finalrevised7-31-17](#)

[BOCC Attachment A4 Ordinance New 16.4 Streetscape-Streets-Blocks finalrevised7-31-17](#)

[BOCC Attachment A5 Ordinance Defined Terms final](#)

[BOCC Attachment A6 Ordinance Misc sections final](#)

[Attachment B TC1400003 BOC Consistency statement](#)

[Attachment C Planning Commission Comments](#)

[BOCC Attachment A1 Ordinance New 16.1 Applicability and Uses finalrevised7-31-17](#)

17-0373

Public Hearing - Urban Open Space Plan

Agenda Text:

The Board is requested to conduct a public hearing and receive public comments on the Urban Open Space Plan; and

To approve a resolution adopting the Urban Open Space Plan as an element of the Durham Comprehensive Plan.

Summary. The *Durham Comprehensive Plan*, through its adopted Policy 7.2.2f, Urban Open Space Plan, directs that open space plans be developed for the Downtown, Urban, and Compact Neighborhood Tiers. This draft Urban Open Space Plan categorizes the many different types and purposes of open space, and provides recommendations to create and preserve open space areas through a variety of tools and resources.

Attachments:

Attachment 1: Draft Urban Open Space Plan

Attachment 2: Planning Commission Written Comments

Attachment 3: Resolution

Alignment with Strategic Plan: The text amendment emphasizes Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 4 by encouraging the preservation of open space and environmentally sensitive land.

Resource Persons: Scott Whiteman, AICP, Planning Supervisor, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the draft Urban Open Space Plan.

Attachments: [USOP_BOC_Memo](#)
[A1.UOSP_030217](#)
[A2.Planning Commission Written Comments](#)
[Attachment 3 Resolution](#)

17-0374 Public Hearing - Unified Development Ordinance Text Amendment, Omnibus Changes 10 (TC1700001)

Agenda Text: The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance* Text Amendment, Omnibus Changes 10 (TC1700001); and

First Motion: To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

Second Motion: To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to Article 2, Review Authority; Article 3, Applications and Permits; Article 4, Zoning Districts; Article 5, Use Regulations; Article 6, District Intensity Standards; Article 7, Design Standards; Article 8, Environmental Protection; Article 9, Landscaping and Buffering; Article 10, Parking and Loading; Article 12, Infrastructure and Public Improvements; Article 13, Additional Requirements for Subdivisions; Article 14, Nonconformities; Article 15, Enforcement; and Article 16, Definitions.

Summary. Text amendment TC1700001 is a set of amendments to the Unified Development Ordinance (UDO) identified as necessary corrections, clarifications, re-organization, or other minor changes to more accurately comply with the intent of the regulations, codify interpretations of regulations, or reflect minor policy changes that are not solely technical in nature.

Attachments:

Attachment A: An Ordinance to Amend Provisions of the Unified Development Ordinance (TC1700001)

Attachment B: Statement of Consistency Pursuant to NCGS § 153A-341

Attachment C: Planning Commission Comments

Alignment with Strategic Plan: The text amendment emphasizes Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 by maintaining a transparent government and welcoming public input.

Resource Persons: Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed Unified Development Ordinance text amendment and, if appropriate based on the comments received

during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

Attachments: BOCCMemo TC1700001-final
Attachment A_OrdinanceTC1700001_BOCfinal
Attachment B_TC1700001_BOC_Consistency statement
Attachment C_Planning Commission comments
Attachment A_OrdinanceTC1700001_BOCfinalrevised 8-7

7. Board and Commission Appointments (10 min)

[17-0390](#) Board and Commission Appointment

Agenda Text: Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following board:

- Alcoholic Beverage Control Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: V. Michelle Parker-Evans, County Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

[17-0350](#) Approval of Durham County ABC Board Chair

Agenda Text: The Board is requested to approve the recommendation by the Durham County ABC Board to appoint Ms. Jacqueline Wagstaff as Board Chair.

Alignment with Strategic Plan: Goal 5 - Accountable, Visionary and Efficient Government

Resource Persons: Rufus Sales, General Manager, Durham County ABC Board

County Manager's Recommendation: The County Manager recommends that

the Board approve Ms. Jackie Wagstaff as Board Chair for the Durham County ABC Board.

Attachments: [ABC General Statutes](#)

8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

9. Adjournment