



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Wendy Jacobs, Chair
James Hill, Vice Chair
Heidi Carter, Commissioner
Brenda A. Howerton, Commissioner
Ellen W. Reckhow, Commissioner

Monday, May 8, 2017

6:30 PM

Commissioners' Chambers

Special Meeting - 6:30 PM

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

6:30 PM Special Session

1. Opening of Special Session - Pledge of Allegiance (5 min)
2. Other Business

17-0210 Durham County Strategic Plan Refresh

Agenda Text:

The Board is requested to hear a brief presentation on the draft of the refreshed Durham County Strategic Plan and offer any feedback or comments to staff.

Since late summer 2016, County staff have been working to refresh Durham County's 2012 Strategic Plan. Five staff teams - one for each strategic goal - have met to refresh and develop goals, objectives, strategies and performance indicators and measures. Staff also have intentionally led and participated in a variety of engagement activities designed to get feedback from residents across the Durham County community as well as employees throughout County government. Along with the County's change management model Managing for Results, the Strategic Plan will continue to guide the work of County employees in achieving Durham County's strategic goals and seeking continuous improvement of County services.

Later in May, the draft Strategic Plan document will be posted online for public comment via a Web-based community forum on the Durham County Government website. In addition, staff plan time for public comment at the June 12 BOCC Regular Session. The refreshed Durham County Strategic Plan, which is for 2017 to 2021 with annual updates, is slated to be placed before the BOCC for adoption on June 26.

Alignment with Strategic Plan: This item aligns with all five goals of the Durham County Strategic Plan.

Resource Persons: Wendell Davis, County Manager; Michael Davis, Strategic Initiative Manager

County Manager's Recommendation: The County Manager recommends that the Board hear the presentation and offer any feedback or comments to staff.

Attachments: [Strategic Plan Refresh](#)

3. Agenda Adjustments (5 min)

4. Announcements (5 min)

[17-0219](#) Announcements

Agenda Text:

- 1) The Durham City/County Planning Department and Preservation Durham are collaborating to update Durham's Architectural and Historic Inventory. A series of community meetings are planned where residents can learn how to input information into the Open Durham website to assist in collecting robust data for the inventory and sharing their stories about Durham. The drop-in style workshops will take place from 6-8 pm as follows:

- April 27: Durham County Library North Regional Branch, 221 Milton Road
- June 15: Durham County Library Southwest Branch, 3605 Shannon Road
- September 14: Durham County Library South Branch, 4505 S Alston Road
- November 2: Durham County Library East Branch, 211 Lick Creek Lane

For more information, contact Lisa Miller at 919-560-4137, ext 28270.

- 2) Durham Emergency Management encourages anyone who lives or works in Durham to visit alrtdurham.com to register for the new notification system that will be used to alert residents about a variety of events, ranging from severe weather, fires, floods and other emergencies to more routine announcements, such as road closures and water utility maintenance. Sign up today

for emergency notifications @ alertdurham.com
<<http://alertdurham.com>>.

5. Minutes (5 min)

[17-0209](#)

Minutes

Attachments: [Worksession - March 6, 2017](#)
[Regular Session - April 11, 2017.doc](#)

6. Ceremonial Items

[17-0232](#)

Proclamation- ALS Awareness Month

Agenda Text: The Board is requested to proclaim the month of May 2017 as ALS Awareness Month.

ALS, most commonly referred to as Lou Gehrig's disease, is a progressive neurodegenerative disease that affect nearly 5,000 new patients annually. Its progression is gradual and subtle and aggressive ALS research continues daily throughout our country to hopefully find a cure for this devastating illness. It is important to lend support to patients as well as their families when ALS is present.

Alignment with Strategic Plan: Goal 2: Health and Well-Being for All

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board proclaim the month of May 2017 as ALS Awareness Month.

Attachments: [Proclamation - ALS Awareness Month](#)

[17-0194](#)

Resolution Honoring Phil Freelon, FAIA, NOMA, LEED AP BD+C

Agenda Text: The Board is requested to support a resolution honoring Mr. Phil Freelon for his encouragement, integrity and support which have made a lasting positive impact in Durham County through his design of numerous unique structures throughout the County.

Alignment with Strategic Plan: This request aligns with the Strategic Plan Goal 1. Phil Freelon's building designs and service to the Durham community is the epitome of community and family enrichment and prosperity.

Resource Persons: Wendy Jacobs, Chair; Nnenna Freelon

County Manager's Recommendation: The County Manager recommends that the Board support a resolution honoring Phil Freelon for his encouragement, integrity and support which have made a lasting positive impact in Durham

County.

Attachments: [Resolution - Phil Freelon](#)

17-0223 **Resolution to Support the Healthy Durham 20/20 Movement**

Agenda Text: The Board is requested to adopt the resolution in support of Healthy Durham 20/20 Movement demonstrating support of and commitment to improving the health status of all in Durham. A draft the resolution prepared by members of the Healthy Durham 20/20 Convening Group was presented to the Board during the April 23, 2017 worksession. Revisions submitted by members of the Board have been incorporated into this resolution.

The Convening Group is comprised of Farad Ali, Rukmini Balu, MaryAnn Black, Spencer Bradford, Deborah Craig-Ray, Wendell Davis, Geoff Durham, Gayle Harris, Bert L'Homme, Michelle Lyn, Kimberly Monroe, Lori O'Keefe, Rev. Dr. James Owens, Ivan Parra, Constance Stancil, Doug Stokke, Beverly Thompson, Gina Upchurch, Paul Vick, and Dr. Eugene Washington.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All

Resource Persons: Dr. Eugene Washington, Chancellor for Health Affairs and President and CEO of Duke Health; and Gayle Harris, Public Health Director and General Manager

County Manager's Recommendation: The County Manager recommends that the Board adopts the resolution in support of the Healthy Durham 20/20 Movement demonstrating support of and commitment to improving the health status of all in Durham.

Attachments: [Resolution - To Advance Health Together](#)

17-0227 **Resolution Honoring the Life of Former Sheriff Roland W. Leary**

Agenda Text: The Board is requested to extend condolences to the family of former Sheriff Roland W. Leary who passed in late March. The family was presented with a copy of this memorial resolution just before his funeral, but the Board wanted to formally honor his tremendous service during a regular meeting. Leary served the citizens of Durham County with distinction as Sheriff from 1982 until 1992. He will long be remembered for his love of this community and its residents.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners; Leary (Pickett) family

County Manager's Recommendation: The County Manager recommends that the Board extend heartfelt condolences to the family of former Sheriff Roland W. Leary and formally present this resolution.

Attachments: [Roland Leary - 2017](#)

17-0198**Proclamation - Older Americans Month 2017****Agenda Text:**

The Board is requested to acknowledge May 2017 as Older Americans Month. Each year Older American Month is celebrated throughout the country in May. This month of acknowledgement raises the awareness of growing needs facing older Americans and their contributions to our county, state, and nation.

Alignment with Strategic Plan: This proclamation aligns with Goal #2: Health and Well-being for all.

Resource Persons: Wendy Jacobs, Chair; Janeen S Gordon, Assistant Director, Aging and Adult Services for the Department of Social Services

County Manager's Recommendation: The County Manager recommends that the Board acknowledge May 2017 as Older Americans Month.

Attachments:

[Proclamation - Older Americans Month](#)

17-0208**Proclamation - National Drug Court Month****Agenda Text:**

The Board is requested to proclaim May 2017 as "National Drug Court Month."

For over two decades, the treatment court community nationwide has come together each May to shine a light on the unparalleled success of drug courts. This year, National Drug Court Month comes amid unprecedented interest in criminal justice reform as policymakers at all levels are seeking solutions that reduce substance abuse, crime, and incarceration while saving lives and resources. No solution has been proven more effective than drug courts and other treatment courts. Durham's Adult Drug Treatment Court is truly making a difference from reducing drug use and recidivism, to reuniting families and making our community safer.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe and Secure Community and Goal 2: Health and Well-Being for All.

Resource Persons: Roshanna Parker, Assistant Director Criminal Justice Resource Center and Drug Treatment Court Team Member

County Manager's Recommendation: The County Manager recommends that the Board proclaim May as National Drug Court Month in Durham County

Attachments:

[Proclamation - National Drug Court Month](#)

7. Consent Agenda (15 min)**17-0184****Durham County Local Emergency Planning Committee (LEPC)****Agenda Text:**

The Board is requested to approve the membership roster as presented and accept the report of the past year's activities for the Local Emergency Planning Committee (LEPC).

The LEPC is a federally mandated group of concerned individuals from

different local agencies and groups within Durham County who assure that our community has the emergency planning and response capabilities to effectively prevent and mitigate emergencies and disasters. LEPCs must develop an emergency response plan, review it at least annually, and provide information about chemicals in the community to citizens. Plans are developed by the LEPC with stakeholder participation.

The bylaws of the Durham County LEPC require that its activities are reported to the Durham County Board of Commissioners and that it present a roster of members to the Board for approval following its January meeting of the current year.

The attached May 8, 2016, letter to Chair Wendy Jacobs from J. David Marsee, II, Chair of the Durham County LEPC, includes the current membership roster for approval and the LEPC's activities over the past year.

Alignment With Strategic Plan: This item supports the County's Strategic Goal 3: Safe and Secure Community.

Resource Persons: J. David Marsee, II, Chairman, Durham County LEPC

County Manager's Recommendation: The County Manager recommends that the Board approve the membership roster as presented and accept the report of the past year's activities for the Local Emergency Planning Committee (LEPC).

Attachments:

[AAF Supplemental Document - May 2017](#)

[Letter to Chair Jacobs 2017](#)

17-0189

Budget Ordinance Amendment No. 17BCC000063 to Appropriate \$150,000 of Sewer Utility Enterprise Fund fund balance and transfer the Funds to the Collections System Rehabilitation Fund, Capital Project Amendment 17CPA000019 to appropriate the \$150,000 to the Collection Rehabilitation Capital Project (SE051) and Design Services Consultant Contract for the Chin Page Road Lift Station, the Chin Page Road Force Main, and the Stirrup Iron Creek Lift Station in the amount of \$114,290

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 17BCC000063 to Appropriate \$150,000 of Sewer Utility Enterprise Fund fund balance and transfer the funds to the Collections System Rehabilitation Fund, approve Capital Project Amendment 17CPA000019 to appropriate the \$150,000 to the Collection Rehabilitation capital project (SE051) and authorize the County Manager to enter into a design consultant contract with Freese and Nichols, Inc. to provide evaluation, design, permitting, and construction administration for the improvement of the Chin Page Road Lift Station and associated 1,500 ft force main and the Stirrup Iron Creek Lift Station in the amount of \$114,290; to authorize the County Manager to execute any related contracts, not to exceed a total project budget of \$125,000.

The Stirrup Iron Creek Lift Station (SICLS) is approaching sanitary sewer design capacity due to rapid growth in the region. To allow continued economic growth in the region it is now necessary to either increase the sanitary sewer pump capacity of the SICLS or remove a portion of the sanitary sewer flow from the SICLS sewer basin by placing the Chin Page Road Lift Station (CPRLS) into operation. Freese and Nichols (FNI) will determine the most economically feasible option and complete the design, permitting, and construction administration of the selected option.

Funding for this project will come from the Collection System Rehabilitation capital project (SE051), but does not have sufficient funds to cover this project and any emergency collection system repairs for the remainder of the 2017 fiscal year; therefore, it is necessary to transfer \$150,000 to the Collection System Rehabilitation Fund from the Sewer Utility Enterprise Fund Funding for Project SE051. The budget breakdown for Project SE051 is below:

Current Budget:	\$1,815,134.67
Budget Addition:	\$ 150,000.00
Revised Budget:	\$1,965,134.67

Durham County issued a Request for Qualifications (RFQ 17-011) on September 9, 2016 for the evaluation of current and future capacity requirements and any design improvements required to increase the capacity of the Stirrup Iron Creek Sewershed to continue economic development in the area. RFQ 17-011 was advertised in local newspapers and on the Durham County website. Additionally, the requirements were emailed to eighteen consulting firms. Six proposals were received on October 6, 2016. The four firms with the highest composite scores were selected for interviews. Freese and Nichols was chosen for this work based on their approach to projects of this nature, company background, completion of similar work over the last five years, resumes of key team members and client references. An example individual score sheet detailing the evaluation criteria, the composite score sheet from the committee, and the final selection score sheet are attached. Freese and Nichols' scope of service is also attached.

In review of the MWBE participation for the construction portion of the Collection system Capacity Improvements Project, there are no participation goals achieved on this portion of the project as this time. Freese and Nichols will be utilizing their own workforce to perform this particular type service on the project, and they have provided a responsive bid. Freese and Nichols has stated they will seek potential MWBE teaming partner opportunities as they move forward with this project, as they are committed to the County's MWBE program.

Alignment with Strategic Plan: Entering into a contract with FNI for the evaluation, design, permitting, and construction administration for the

improvement of the CPRLS and associated 1,500 ft force main and the SICLS supports Strategic Plan Goal 1 “Community and Family Prosperity and Enrichment,” as well as supporting Strategic Plan Goal 4 “Environmental Stewardship.” This project will foster a business-friendly environment by completing an additional step towards creating available sewer capacity which will allow continued economic growth in the region. Additionally, the increased capacity will reduce the risk of a sanitary sewer overflows during adverse weather conditions.

Resource Persons: Jay Gibson PE, General Manager; Kyle Manning, Senior Project Manager; and Keith Lane, Budget Director.

County Manager’s Recommendation: The County Manager recommends the BOCC approve Budget Ordinance Amendment No. 17BCC000063 to appropriate \$150,000 of Sewer Utility Enterprise Fund fund balance and transfer the funds to the Collections System Rehabilitation Fund, approve Capital Project Amendment 17CPA000019 to appropriate the \$150,000 to the Collection Rehabilitation capital project (SE051) and authorize the County Manager to enter into a design consultant contract with Freese and Nichols, Inc. to provide evaluation, design, permitting, and construction administration for the improvement of the Chin Page Road Lift Station and associated 1,500 ft force main and the Stirrup Iron Lift Station in the amount of \$114,290; to authorize the County Manager to execute any related contracts, not to exceed a total project budget of \$125,000.

Attachments:

[Chin Page and Stirrup Iron Creek Evaluation and Design Final Proposal 4-...](#)

[RFQ 17-011 Evaluation Individual Score Sheet](#)

[Signed Final Evaluation Sheet](#)

[MWBE Compliance Review Form-Agenda Action Form for RFQ 17-011 042017](#)

[AAF-63 and CPA-19 Supplemental Document - Contract Approval \(\\$150,000\)](#)

[AAF-63 Legal Form Appropriate Sewer Utility Fund fund balance and transfer to](#)

[CPA-19 Legal Form Increase Collection Rehabilitation Proejct SE051 \(\\$150...](#)

17-0200

Budget Ordinance Amendment No. 17BCC000066 to Recognize \$21,250 from The Medicaid and Medicare Electronic Health Record (EHR) Meaningful Use Incentive Program

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 17BCC000066 to recognize \$21,250 from the Medicaid and Medicare Electronic Health Record (EHR) Meaningful Use Incentive Program.

The American Recovery and Reinvestment Act of 2009 authorizes the Centers for Medicare & Medicaid Services to provide incentive payments for implementing and demonstrating meaningful use of certified EHR technology.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This aligns with Strategic Goal 2: Health and

Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Public Health Director.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 17BCC000066 to recognize \$21,250 from the Medicaid and Medicare Electronic Health Record (EHR) Meaningful Use Incentive Program.

Attachments: [AAF-66 Legal Form Public Health Medicaid and Medicare Electronic Health Rec](#)

17-0204

Budget Ordinance Amendment No. 17BCC000065 Appropriation of Capital Financing Plan Fund fund balance and transfer to the Pay As You Go Capital Project Fund, Capital Project Amendment No. 17CPA000023 - Appropriation of 2017 LOBS Funding and additional County Contribution transferred from the Capital Financing Plan Fund to the Jail Elevator Upgrade Project 4190DC077 to replace the Detention Center elevators

Agenda Text:

The Board is requested to appropriate \$204,301 of Capital Financing Fund fund balance and transfer the funds to the Pay As You Go Capital Project Fund and appropriate \$1,600,000 in 2017 LOBS funding to facilitate the complete replacement of the Durham County Detention Center elevators. The design consultant hired by the County, RND Architects, PA, has provided a cost estimate of \$2,292,571 for the complete renovation of all six elevators at the facility. The current project budget in the Jail Elevator Upgrade Project 4190DC077 is \$488,270 which was funded in previous years with County Contribution. With this additional funding of \$1,804,301, General Services intends to award a contract for elevator replacement to a qualified bidder before the end of the FY 16/17 year.

Alignment With Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Motiryo Keambiroiro, Director of General Services; Shawn Swiatocha, Assistant Director of General Services; Joel Jones, Quality Control & Contract Specialist

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 17BCC000065 appropriation of \$204,301 Capital Financing Plan Fund balance and transfer to the Pay As You Go Capital Project Fund, approve Capital Project Amendment 17CPA000023 to appropriate \$1,600,000 of 2017 LOBS funding and \$204,301 in County Contribution funding to the Jail Elevator Upgrade Project 4190DC077 to replace all 6 of the Detention Center elevators.

Attachments: [1624- Cost Estimate-CD 04-10-17](#)
[1624 Schedule 03.27.2017](#)
[CPA-23 Legal Form Increase Jail Elevator Project 4190DC077 \(\\$1,804,301\).dor](#)
[AAF -65 Legal Form Detention Center Elevator Project.docx](#)
[AAF Supplemental Document - Detention Center Elevator Funding.docx](#)

17-0205 **Security Services Contract Amendment #5**

Agenda Text: The Board is requested to approve the Old Dominion Security services contract amendment #5 that adds an Unarmed Security Officer (USO) post at the Library Administration Building through 30 June 2017, which will increase the current contract amount of \$1,528,340.00 by an additional \$5,969.04 to \$1,534,309.04.

Alignment with Strategic Plan: Allow for a security presence at the Library Administration Building in support of Goal 3 - Safe and Secure Community

Resource Persons: Ed Miller - Security Manager

County Manager's Recommendation: The Board is requested to approve the Security Services contract amendment #5 that adds an Unarmed Security Officer (USO) post at the Library Administration Building through 30 June 2017, which will increase the current contract amount of \$1,528,340.00 by an additional \$5,969.04 to \$1,534,309.04

Attachments: [AAF Supplemental Document - Security Contract Amendment.docx](#)
[Contract Amendment ODS Security Services 5th Amendment](#)

17-0206 **Award of Triangle Wastewater Treatment Plant Residuals Transport and Disposal to McGill Environmental Systems of NC, Inc. in the amount of \$252,920**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with McGill Environmental Systems, Inc. for the transport and disposal of approximately 7,000 wet tons per year of wastewater treatment plant residuals with a total annual contract price of \$252,920 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Alignment with Strategic Plan: Goal 4, Environmental Stewardship: Awarding this contract to McGill Environmental Systems of NC, Inc. will allow for the disposal and beneficial reuse of the Triangle Wastewater Treatment Plant's residuals as compost.

Resource Persons: Jay Gibson PE, General Manager; Kyle Manning, Senior Project Manager; and Shawn Davis, Utility Supervisor

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract with McGill Environmental Systems, Inc. for the transport and disposal of approximately 7,000 wet tons per year of wastewater treatment plant residuals with a total

annual contract price of \$252,920 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Attachments:

[McGill Proposal Form](#)

[MWBE Compliance Review Form-Agenda Action Form for RFP 17-023 042417](#)

[AAF Supplemental Document - Contract Approval - McGill](#)

17-0207**Durham County Juvenile Crime Prevention Council Recommendation for FY 2017-2018 DJJ Local Funding Plan****Agenda Text:**

The Board is requested to receive and approve the Durham County Juvenile Crime Prevention Council's Local Funding Plan for fiscal year 2017-2018. At a regularly scheduled meeting, with a quorum present, the Juvenile Crime Prevention Council (JCPC) voted on April 26, 2017 to recommend the attached local funding plan for the allocation of \$536,666 in state funding for FY 2017-2018.

These funds are anticipated to be included in the State of North Carolina's FY 2017-2018 continuation budget, and are allocated to Durham County by the Department of Public Safety, Division of Juvenile Justice (DJJ) based on a formula. The money is available only for programs serving youth who are delinquent, undisciplined, or at-risk of court involvement, and is restricted to services providing intermediate and community sanctions to the courts for delinquent and at-risk youth. Programs are required to offer treatment, rehabilitation, and/or educational enrichment as prioritized in the publicly advertised "Request for Proposals" (attached). This year, JCPC received applications requesting a total of \$589,422.

The Durham County JCPC conducted the funding allocation process in accordance with the relevant N.C. General Statutes, and the NC Division of Juvenile Justice procedures and guidelines. We were assisted in the process by JCPC Area Consultant, Walter Crews.

Alignment with Strategic Plan: This item aligns with County's Strategic Goal 3: Safe and Secure Community.

Resource Persons: Nicole Jimerson, Chair; Drew Cummings, Treasurer; and Gudrun Parmer, Director of Durham County Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board receive and approve the Juvenile Crime Prevention Council's Local Funding Plan for FY 2017-2018 for the allocation of \$536,666 in state funding.

Attachments:

[JCPC.docx](#)

[JCPC Funding Recommendations, 17-0207](#)

[JCPC RFP, 17-0207](#)

17-0211**Budget Ordinance Amendment No.17BCC000064- Recognize**

Revenues from Insurance Reimbursement and Transfer Funds from EMS Current Year Vehicle and Equipment Purchases Savings to Replace an Ambulance Totaled in an Accident**Agenda Text:**

The Board is requested to approve funding to replace an ambulance that was totaled in a motor vehicle accident on January 1, 2017. A Durham County ambulance being driven by a County employee was involved in a motor vehicle crash resulting in a complete loss of the ambulance. The insurance policy carried by the County of Durham (VFIS) has issued two settlement checks for the ambulance and the stretcher totaling \$186,405.

The amount recovered by insurance reimbursement does not cover the full amount needed to replace the ambulance. Durham County has the ability to purchase a replacement ambulance under the same contracted price as the new medic units budgeted in FY17. The total amount required for purchasing of a new medic unit is \$209,164.

EMS is requesting to fund the \$22,759 remaining cost of the ambulance by transferring funds from savings realized from EMS vehicle and equipment purchases that the BOCC authorized in the FY2016-17 budget and further requests the BOCC approval to proceed with the purchase of a replacement Demers Sprinter 3500 medic unit.

Alignment with Strategic Plan: This aligns with County's Strategic Goal 3: Safe and Secure Community.

Resource Persons: Acting Director Kevin Underhill; Major Brandon Mitchell; and Risk Manager David English

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 17BCC000064 to appropriate revenues received from insurance reimbursement and transfer funds from savings realized from vehicle and equipment purchases to replace a medic unit totaled in an accident. Further, it is recommended that the Board authorize the County Manager to enter into a contract with First Priority Emergency Vehicles for the purchase of a replacement ambulance.

Attachments:

[ambulance replacement.docx](#)

[AAF-64 Legal Form EMS vehicle replacement \(\\$186,405\)](#)

17-0218**Amendment to Homeless Services Advisory Committee Interlocal Agreement****Agenda Text:**

The Board is requested to adopt Amendment One to the City of Durham and County of Durham Interlocal Agreement Regarding Homeless Services and the Homeless Services Advisory Committee.

Background:

The Durham Homeless Services Advisory Committee (HSAC) serves as the board of the Durham Continuum of Care (CoC). The Department of Housing &

Urban Development (HUD) Continuum of Care Collaborative Application, to which the HSAC is responsible for submitting an annual funding application, has become increasingly competitive as the HEARTH Act and CoC Interim Rule are being fully implemented. Continuum of Care Application points are awarded in the application for the degree to which the Continuum of Care Board includes voting members from broad stakeholder categories.

The City of Durham and County of Durham signed the Interlocal Agreement Regarding Homeless Services and the Homeless Services Advisory Committee (HSAC) on July 1, 2012. The Interlocal agreement was developed and signed prior to HUD releasing the CoC Interim Rule (24 CFR 578) and the full implementation of the HEARTH Act requirements for performance based CoC funding criteria. The HSAC serves as the CoC Board in the Durham Continuum of Care. As the Continuum of Care Collaborative Application has changed and new application scoring criteria have been developed, the section of the application related to diversity and voting privileges of the CoC Board representation has resulted in some gaps in representation on the Durham CoC Board. This amendment was discussed at the April 26th HSAC meeting and received a recommendation for adoption by the City of Durham and County of Durham from the HSAC.

Issues/Analysis

Currently, the HSAC does not have voting members from several key stakeholders entities:

1) Victim Service Providers 2) Youth Homeless Housing Provider Organizations 3) Healthcare for the Homeless (Federal) 4) Durham County Department of Social Services 5) EMT/Crisis Response Team(s). Currently, the HSAC Interlocal Agreement limits the maximum number of members to twenty-four (24). Adding additional members would require an amendment to the HSAC Interlocal Agreement.

Alternatives

The Interlocal Agreement could remain unchanged and limited to 24 members. This could risk the Durham Continuum of Care being out of compliance with HUD CoC Regulations once they are finalized. This could also risk reduced application points on the Collaborative Application. Another alternative to amending the Interlocal Agreement could be to eliminate some City or County appointed representative seats that are not required by Federal Regulations of the Department of Housing & Urban Development. This option would require a more substantial rewrite of the Interlocal Agreement and would entail removal of current members of the board.

Financial Impacts

There are no anticipated direct financial impacts

Alignment with Strategic Plan: This action item aligns with Goal 1 - Community and Family Prosperity and Enrichment.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the BOCC adopt Amendment One to the City of Durham and County of Durham Interlocal Agreement Regarding Homeless Services and the Homeless Services Advisory Committee.

Attachments: [2016-17 HSAC Member List](#)
[Amendment One to HSAC Interlocal Agreement](#)
[CMO Memo - Amendment One to HSAC Interlocal Agreement](#)
[HSAC Signed Interlocal Agreement City-County 07012012](#)

17-0222 **Amendment to Rules of Procedure**

Agenda Text: The Board is requested to amend its Rules of Procedure to add a section for Remote Participation at Board meetings. The Board reviewed the Draft Policy submitted by the County Attorney and County Clerk and suggested minor changes.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: V. Michelle Parker-Evans, County Clerk; Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve the amendment to its Rules of Procedure to add a section for Remote Participation at Board meetings.

Attachments: [Remote Participation Policy for Meetings of Board](#)

8. Board and Commission Appointments (10 min)

17-0231 **Durham County Hospital Board Appointments**

Agenda Text: The Clerk will present ballots for appointments to the Durham County Hospital Board. Five Trustees' terms will expire in June. The Hospital Board has made recommendations as noted on the ballot.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: V. Michelle Parker-Evans, County Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board make appointments to the Durham County Hospital Board of Trustees.

9. ITEMS PULLED FROM CONSENT AGENDA (20 min)

10. Closed Session

17-0224**Closed Session****Agenda Text:**

The Board is requested to adjourn to Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial appointment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee pursuant to G.S. § 143-318.11(a)(6).

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

11. Adjournment