



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Wendy Jacobs, Chair*  
*James Hill, Vice Chair*  
*Heidi Carter, Commissioner*  
*Brenda A. Howerton, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Monday, April 24, 2017

7:00 PM

Commissioners' Chambers

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### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 17-0187 Announcements

Agenda Text:

- 1) The Durham City/County Planning Department and Preservation Durham are collaborating to update Durham's Architectural and Historic Inventory. A series of community meetings are planned where residents can learn how to input information into the Open Durham website to assist in collecting robust data for the inventory and sharing their stories about Durham. The drop-in style workshops will take place from 6-8 pm as follows:
  - April 27: Durham County Library North Regional Branch, 221 Milton Road
  - June 15: Durham County Library Southwest Branch, 3605 Shannon Road
  - September 14: Durham County Library South Branch, 4505 S Alston Road

- November 2: Durham County Library East Branch, 211 Lick Creek Lane  
For more information, contact Lisa Miller at 919-560-4137, ext 28270.
- 2) Cooperative Extension will offer a new Cook Smart, Eat Smart Cooking School to teach participants how to prepare simple, healthy and delicious foods in just four weeks. Sessions will be offered from 5:30-8:30 pm on Thursday evenings from April 27-May 18, 2017. The registration fee is \$40 which includes the ingredients for the dishes planned. To register, contact Pam Jordan-Carrington at 919-560-0536 or [pjcarrin@dconc.gov](mailto:pjcarrin@dconc.gov) <<mailto:pjcarrin@dconc.gov>>.
- 3) The State of Durham County's Young Children Report is now available online. To access the report, go to Durham County's website and search for Durham County's Young Children. The full report as well as an executive summary are available.
- 4) Congratulations to the County for receiving the Golden Leaf Award for Sustainability for the Human Services Building. Thank you to all of those who were involved in the efforts of that project.
- 5) Please contact the Clerk's Office at 919-560-0025 or [clerk@dconc.gov](mailto:clerk@dconc.gov) <<mailto:clerk@dconc.gov>> to find out about opportunities to serve on one of our volunteer boards or commissions.
- 6) These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

#### 4. Ceremonial Items

##### 17-0202 Recognize Morris White, III as Durham County Extension Director

Agenda Text:

The Board is requested to recognize Morris White, III as the new Durham County Extension Director. Mr. White received a Bachelor of Arts degree from Virginia Union University in Richmond, Virginia and a Master of Science degree from Virginia Polytechnic Institute and State University in Blacksburg, Virginia.

Prior to coming to Durham County, Mr. White served as County Extension Director in Vance County, North Carolina for four years; Unit Coordinator/4-H Extension Agent in Virginia for more than five years; and as an educator in the public school systems in Nottoway County, Virginia and Warren County, North Carolina for more than five years.

While his tenure as Durham County Extension Director officially started April

1, 2017, Mr. White served as Interim Durham County Extension Director as of November 1, 2016. During this five-month period, he split his time between Vance and Durham Counties.

Mr. White, like former Durham County Extension Directors, is an employee of North Carolina State University whose salary is partially supported by Durham County.

**Alignment with Strategic Plan:** Goal 2: Health and Well-Being for All

**Resource Persons:** Gayle B. Harris, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board recognize and welcome Morris White, III as the new Durham County Extension Director

### [17-0176](#)

#### **Proclamation - Children's Mental Health Awareness Month**

**Agenda Text:**

The Board is requested to proclaim the month of May 2017 as Children's Mental Health Awareness Month.

Children's mental health awareness is essential to support positive mental health development and well-being for all children, youth and young adults. The month of May is dedicated to promoting education on mental health and acknowledging the importance of mental health treatment services to strengthen families and youth leadership development.

**Alignment with Strategic Plan:** Goal 2: Health and Well-Being for All

**Resource Persons:** Teka Dempson, Family Partner Coordinator, Alliance Behavioral Healthcare and Immediate Past President, National Federation for Families and Children's Mental Health

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim the month of May 2017 as Children's Mental Health Awareness Month.

**Attachments:**

[Proclamation - Mental Health Awareness Month](#)

### [17-0192](#)

#### **Resolution for North Carolina Central University's Men's Basketball Team**

**Agenda Text:**

The Board is requested to approve this resolution that staff has prepared to recognize the North Carolina Central University's Men's Basketball Team for an outstanding season, and for winning the 2017 MEAC Championship for the second time in the team's history. The Division I team is also recognized for making its second appearance in the NCAA tournament. In addition to a successful season, Head Coach LeVelle Moton is also congratulated for earning the 2017 BOXTOROW Co-Coach of the Year and National Association of Basketball Coaches (NABC) District 15 Coach of the Year.

**Alignment with Strategic Plan:** The recognition of North Carolina Central University's Men's Basketball Championship aligns with Strategic Plan Goal 1: Community & Family Prosperity and Enrichment. Such achievements enhance the quality of life for all.

**Resource Persons:** Wendy Jacobs, Chair

**County Manager's Recommendation:** The County Manager recommends that the Board present the resolution to Coach LeVelle Moton, the coaching staff and the team for its outstanding athletic achievements and for positively representing the Durham community on a national stage.

**Attachments:** [Resolution - NCCU Basketball Team](#)

### **17-0193** Resolution for Duke University's Men's Basketball Team

**Agenda Text:** The Board is requested to approve this resolution that staff has prepared to recognize Duke University's Men's Basketball Team for winning the 2017 Atlantic Coast Conference (ACC) Tournament Championship. The Division 1 team is also recognized for and for its twenty-second appearance in the NCAA Tournament.

**Alignment with Strategic Plan:** The recognition of Duke University's Men's Basketball Championship aligns with Strategic Plan Goal 1: Community & Family Prosperity and Enrichment. Such achievements enhance the quality of life for all.

**Resource Persons:** Wendy Jacobs, Chair

**County Manager's Recommendation:** The County Manager recommends that the Board present the resolution to Duke University Men's Basketball Team for their outstanding athletic achievements this year.

**Attachments:** [Resolution - Duke University Men's Basketball Team](#)

### **17-0196** Proclamation- World Autism Month

**Agenda Text:** The Board is requested to proclaim April 2017 as "World Autism Month" in order to bring awareness to this complex developmental disability. Signs of autism generally appear in early childhood and affect one's ability to interact with others. We know that early diagnosis and intervention can lead to significantly improved life outcomes.

**Alignment with Strategic Plan:** This proclamation aligns with Strategic Plan Goal 1: Community and Family Prosperity and Enrichment.

**Resource Persons:** Wendy Jacobs, Chair

**County Manager's Recommendation:** The County Manager recommends that the Board approve the proclamation.

**Attachments:** [Proclamation - Autism Awareness Month](#)

**5. Consent Agenda (15 min)****17-0165 Reimbursement Resolution for Series 2018 Limited Obligation Bonds**

**Agenda Text:** The Board is requested to approve the attached reimbursement resolution covering the new 911 Emergency Communications Center being constructed as part of the new Durham Police Headquarters (\$2,924,443). This item along with the renovations of the Administration Building (Collateral for the Issuance) are to be funded through the issuance of Limited Obligation Bonds during the first half of FY2018.

The 911 Center is covered by an interlocal agreement with the City of Durham which required a \$1,000,000 payment on March 31. The payment was made on April 12, 2017.

**Alignment with Strategic Plan:** Goal 5. Accountable, Efficient and Visionary Government

**Resource Persons:** George K. Quick, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution.

**Attachments:** [Interlocal Agreement - 911 Emergency Communications Facility](#)  
[9605345\\_v1\\_Durham County NC - Proceedings of BOC on 4\\_24\\_17](#)  
[Series 2018 Reimbursement - Supplemental Attachment](#)

**17-0166 Award of Odor and Corrosion Control Chemical Purchase, IFB 17-022, in the Amount of \$120,186**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a contract with Cape Fear Water Solutions, Inc. for the purchase of approximately 200,000 pounds dry basis per year of calcium nitrate tetrahydrate at a price of \$2.124 per gallon and approximately 100,000 pounds dry basis per year of calcium ammonium nitrate at a price of \$2.094 per gallon, with a total contract price of \$120,186. This contract may be extended yearly, for up to four additional one year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

**Background:**

Calcium nitrate tetrahydrate and calcium ammonium nitrate minimize the generation of hydrogen sulfide gases produced by bacteria in the sewer system. The sulfide gases result in sulfuric acid corrosion of steel and concrete sewer infrastructure. The gases also produce objectionable odors. Use of these materials will increase the longevity of new and existing sewers and pump station components and reduce customer odor complaints. This contract award is subject to the Fiscal Year 2018 Utility Division Budget approval.

Durham County issued an Invitation for Bid (IFB 17-022) on January 27, 2017. IFB 17-022 was advertised in local newspapers and on the Durham County website. Two bids were received on February 28, 2017. The bid summary sheet is attached. Per the information provided in the bid, Cape Fear Solutions, Inc. will provide both calcium nitrate tetrahydrate and calcium ammonium nitrate at a concentration equal to or greater than the other bidder and a price per gallon lower than the other bidder.

In review of the MWBE participation for IFB 17-022 Odor & Corrosion Control Chemical Purchase, there were no participation goals achieved on this project. Cape Fear Water Solutions Inc. will be utilizing their own workforce to perform this particular type of work on this project, and they have provided a responsive bid. Cape Fear Water Solutions Inc. has been contacted to encourage their course of action to extend their good faith efforts on MWBE participation on future projects.

Sufficient funding is available and provided in the operational budget for the Enterprise Fund.

**Alignment With Strategic Plan:** Goal 4, Environmental Stewardship: Awarding this contract to Cape Fear Water Solutions, Inc ensures continued odor and corrosion control chemical delivery to the Durham County owned wastewater collection system resulting in an increase in the useful life of pump stations and gravity sewer lines throughout the collection system, thus minimizing the risk of system failures due to corrosion.

**Resource Persons:** Jay Gibson PE, General Manager; Kyle Manning, Senior Project Manager; Max Storm, Utility Supervisor

**County Manager's Recommendation:** The County Manager recommends the Board authorize the County Manager to enter into a contract with Cape Fear Water Solutions, Inc for the purchase of approximately 200,000 pounds of dry basis per year of calcium nitrate tetrahydrate at a price of \$2.124 per gallon and approximately 100,000 pounds dry basis per year of calcium ammonium nitrate at a price of \$2.094 per gallon, with a total contract price of \$120,186. This contract may be extended yearly, for up to four additional one year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

**Attachments:** [IFB 17-022 - Odor and Corrosion Control - Chemical Purchase](#)

[AAF Supplemental Document - Contract Approval - 2017 Odor and Corrosion C](#)

**17-0168**

**Award of Fairbanks Morse 16", 200HP Pump, IFB 17-030, in the amount of \$94,900.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with Clearwater Inc. for the purchase, delivery, and startup of a Fairbanks Morse 16", 200HP Pump for the amount of \$94,900.

**Background:**

The Triangle Wastewater Treatment Plant's (TWWTP) Influent Pump Station (IPS) was designed for four 200HP pumps to be continuously in service to provide reliability and extra capacity during high flow events. Over the last several years, the IPS pumps have experienced various failures due to age resulting in periods in which two of the four 200HP pumps were out of service. Traditionally, TWWTP staff have contracted out pump rebuilds to address this need. However, as the pumps have continued to age and require service more frequently, it is now in the County's best interest to have a fifth 200HP pump available for immediate installation in the event of a future pump failure that cannot be repaired. Additionally, a new 200HP pump requires a lead time of approximately seven (7) months from placing the order to delivery onsite.

Funding for this project is from the Enterprise Fund. Sufficient Funds are available to cover this purchase in the amount of \$94,900.

Durham County issued an Invitation for Bid (IFB 17-030) on March 2, 2017. IFB 17-030 was advertised in local newspapers and on the Durham County website. Two bids were received on March 16, 2017. The bid summary sheet is attached. Per the information provided in the bids, Clearwater Inc. was the apparent low bidder.

In review of the MWBE participation for IFB 17-030 Fairbanks Morse 16", 200HP Pump for TWWTP, there were no participation goals achieved on this project. Clearwater, Inc. will be utilizing their own workforce to perform this particular type of work on this project and they have provided a responsive bid.

**Alignment with Strategic Plan:** Goal 4, Environmental Stewardship: Awarding this contract to Clearwater Inc. will provide increased resiliency and reliability for the TWWTP by providing a backup 200HP IPS pump in the event of a future pump failure. This will decrease the likelihood of a sanitary sewer spill at the IPS by providing a backup 200HP pump.

**Resource Persons:** Jay Gibson PE, General Manager; Kyle Manning, Senior Project Manager; Max Storm, Utility Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with Clearwater Inc. for the purchase, delivery, and startup of a Fairbanks Morse 16", 200HP Pump for the amount of \$94,900.

**Attachments:** [IFB 17-022 - Fairbanks Morse 16-inch 200HP Pump - Pump Purchase](#)  
[AAF Supplemental Document - Contract Approval - Fairbanks Morse](#)

**17-0170****Property Tax Releases and Refunds for March 2017**

**Agenda Text:** The Board is requested to approve the Releases and Refunds for the month of March 2017. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached

report details releases and refunds for the month of March 2017.

Releases and Refunds for 2016 total equals \$266,102.12 and \$134.95 for 2017. Prior year's (2011-2015) releases and refunds for March 2017 are in the amount of \$190.89. the current year and prior year's releases and refunds amount to \$266,427.96.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E & R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

**Resource Persons:** Kimberly H. Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board accept the property tax release and refund report for March 2017 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Sponsors:** Board of County Commissioners

**Attachments:** [February Tax Refund Report](#)  
[Release & Refunds-BackUp-March 2017-April 24, 2017](#)  
[Releases & Refunds Backup Detail-March 2017-April 24, 2017](#)

## **17-0172 Non-Reimbursable Utility Contract for the Extension of the County Reuse Water system to Serve BASF**

**Agenda Text:** The Board is requested to authorize the County Manager to execute a Non-Reimbursable Utility Contract with BASF for an addition to the County reuse water system.

### **Background:**

The extension of the County reuse water system is for approximately 1,000 feet of private four-inch reuse water line connecting the proposed RTF reclaim water line extension to BASF. Attachment A is a diagram of the approximate location of the proposed routing of the reuse water line.

Durham County will provide engineering services for the preparation of the plans and specifications, construction inspection, approvals/permitting, construction administration, and record drawing preparation. Additionally, the construction work, including bidding and contracting, will be completed by the County. Upon completion of the proposed project, the County will be reimbursed for all costs associated with engineering and construction by BASF or its successors in equal monthly payments over a twenty year period. Attachment B is the Non-Reimbursable Utility Contract. The County Attorney's office has reviewed the proposed contract.

Engineering and construction costs for the extension of the reuse water system to serve BASF are expected be less than \$125,000. To maximize construction and cost efficiencies, this project will be completed concurrent with the RTF reuse water line extension for Park Center. The construction project will be funded from the Enterprise Fund and adequate funding has been identified within this fund.

**Alignment with Strategic Plan:** This action is accordance with Durham County Strategic Plan Goal 1: “Community and Family Prosperity and Enrichment,” as this extension will foster a business-friendly environment by providing access to the County reuse water system to BASF. The project also is in accordance with Goal 4, Environmental Stewardship, as this project will extend our reclaimed water system, allowing and encouraging greater use of reclaimed water.

**Resource Persons:** Jay Gibson PE, General Manager; Kyle Manning, Senior Project Manager

**County Manager’s Recommendation:** The County Manager recommends the Board authorize the County Manager to execute a Non-Reimbursable Contract with BASF for an addition to the County reuse water system.

**Attachments:**

[Attachment B - Reclaim Water Connection Contract - BASF](#)

[Attachment A](#)

[AAF Supplemental Document - Noncontract - BASF Reclaim](#)

**17-0174**

**Capital Project Amendment No. 17CPA000020 - Appropriation of 2016 Voter Approved General Obligation Bonds for the Main Library Renovation Project**

**Agenda Text:**

In November 2016, the County received voter approval for \$44,722,371 of General Obligation Bonds for the Main Library Renovation capital project, with \$44,297,262 going to the project and \$425,109 for bond issuance costs. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

On January 23, 2017, the BOCC approved appropriating \$330,600 of the \$44,297,262 to allow the necessary up-fitting and moving expenses associated with the relocation of library staff into various locations throughout Durham County as part of the Main Library Renovation. The remaining \$43,966,662 will be appropriated to the project with this action.

This capital project is part of a larger \$170 million General Obligation Bond referendum approved by Durham County voters in November 2016. These General Obligation bonds will also support funding for Durham Public Schools, Durham Technical Community College, and the North Carolina Museum of Life & Science.

**Alignment with Strategic Plan:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities.

**Resource Persons:** Keith Lane, Budget & Management Services Director, George Quick, Chief Financial Officer, Tammy Baggett, Library Director

**County Manager's Recommendation:** The Manager recommends that the BOCC approve Capital Project Amendment No. 17CPA000020 appropriating \$443,966.662 of 2016 Voter Approved General Obligation Bond funds for the Main Library Renovation Project, and \$425,109 for GO Bond issuance costs. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

**Attachments:** [CPA-20 Legal Form 2016 GO Bonds Main Library Renovation \(\\$44,722,371\)](#)  
[CPA-20 Supplemental Form - Library](#)

### **17-0177** **Award of Contract for the Purchase of a Mobile Technology Vehicle for Durham County Library**

**Agenda Text:** The Board is requested to authorize the Manager to execute the contract with Matthews Specialty Vehicles, Inc. in Greensboro, NC, for the purchase of one Thomas Built Bus Series 4000-102 W, in the amount of \$430,172.00.

Durham County Library is expanding outreach efforts in STEAM (Science, Technology, Engineering, Arts, and Math) education, employment, and small business support. This vehicle will provide quality work and educational opportunities to Durham residents who cannot come into the Library. This will ensure that offsite programming will have the necessary Internet connectivity, security, and equipment. Funds will come from the Library's existing budget.

Durham County issued an Invitation for Bid (IFB 17-025) on February 23, 2017. IFB 17-025 was advertised in local newspapers and on the Durham County website. Only one bid was received from Matthews Specialty Vehicles, Inc., and they provided a responsive bid. There was also no MWBE participation on this project.

**Alignment with Strategic Plan:** Aligns with Goal #1 (Community and Family Prosperity and Enrichment), and Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Tammy Baggett-Best, Library Director; Terry Hill, Deputy Director; Sandra Lovely, Assistant Director; Katherine Makens, Resources and Finance Officer; Matthew Clobridge, Library Technology Management Administrator.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the Manager to execute the contract with Matthews

Specialty Vehicles, Inc. for the purchase of one Thomas Built Bus Series 4000-102 W, in the amount of \$430,172.00.

**Attachments:**

[IFB 17-025 Mobile Technology Vehicle for Durham County Library](#)

[Durham County Library Computer Lab Preliminary Drawings 011316](#)

[AAF Supplemental Document - Contract Approval for Library Mobile Technology](#)

**17-0180**

**Proposed Interlocal Agreement for a Co-located Public Safety Facility Located at 5503 Leesville Road, Durham, NC and Capital Project Amendment No. 17CPA000021 - Appropriation of \$1,239,596 of Community Health Fund fund balance for Station 17 Project**

**Agenda Text:**

In spring of 2016, the Board of County Commissioners requested that EMS work with the City of Durham Fire Department to create a co-located facility to serve the southeast portion of the County. The EMS Facilities Evaluation and Space Planning Services study (completed by Moseley Architects in fall 2015) identified a need for an EMS station in the southeast portion of the County. County and City staff have worked over the past year with Bobbitt Design Build (www.bobbitt.com), a Raleigh design and construction company, on the station design. The design concept has been created as a prototype that can be replicated to fit other locations throughout the County.

A design rendering (Exhibit A) and a floorplan (Exhibit B) have been included with the interlocal agreement. Exhibit C, also included in the agreement, states the terms for joint use of the facility after construction. The facility is projected to open in April 2018.

Station 17 project is a co-located public safety facility located at 5503 Leesville Road between the County EMS Department and City of Durham Fire Department. Total square footage for the facility is 11,461 with 2,315 square feet dedicated for EMS usage and 856 square feet of shared space. Cost allocation for the facility is 76% / 24% split based on square footage usage. Estimated cost of design and construction of the facility is expected to be \$4,816,339.00 with the County's share totaling \$1,155,921.00 (24%).

Furniture, fixtures, equipment, technology and a security system for the EMS portion of the facility will be paid for separately by the County bringing the total County cost to \$1,239,596.00. The co-location approach for the facility will save the County an estimated \$439,000.00. Funding for this project will come from Community Health Trust Fund fund balance. This funding source is available for programs and projects that have a positive effect on the health of Durham County citizens.

**Alignment with Strategic Plan:** This capital project and amendment aligns with the County's Strategic Goal 2: Health and Well-being for All and Goal 3: Safe and Secure Community.

**Resource Persons:** Jodi Miller, General Manager, Keith Lane, Budget &

Management Services Director, and George Quick, Chief Financial Officer.

**County Manager's Recommendation:** The Manager recommends that the Board approve the proposed interlocal agreement for the Station 17 co-located public safety facility and authorize the County Manager to sign the agreement as presented, and that the BOCC approve Capital Project Amendment No. 17CPA000021 appropriating \$1,239,596 of Community Health Fund fund balance for the Station 17 Project.

**Attachments:**

[AAF Supplemental Station 17- Non-contract.docx](#)

[Station 17 Agreement.pdf](#)

[CPA-21 Legal Form EMS Station 17 Co-Location Project \(\\$1,239,596\)](#)

**17-0186**

**Capital Project Amendment No. 17CPA000022 - Appropriation of 2016 Voter Approved General Obligation Bonds for Two New Durham Technical Community College Capital Projects**

**Agenda Text:**

In November 2016, the County received voter approval General Obligation Bonds for Durham Technical Community College.

The attached Capital Project Ordinance identifies the total appropriations for the 2016 GO Bond related projects for Durham Technical Community College (DTCC). The total amount of bond funding supporting these projects and bond issuance costs is: \$20,196,204, with \$20,000,000 going to projects and \$196,204 for bond issuance costs. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

The funds will be used for two projects.

**1) Durham Technical Community College Main Campus Phase 1 - Newton Building Expansion/Renovation and Relocation of Facilities Services.**

This project will include the following components:

- A 20,000 to 30,000 square foot expansion of the Newton Building to include provide additional space for Automotive Systems and Construction Trades and to relocate classrooms and labs for Industrial Systems (including welding and HVAC labs), Architectural Technology, Electrical/Electronics Technology, Computer-Aided Machining Technology, and additional "flex space" to provide for the development of future Industrial and Engineering Technologies programs;
- Demolition of the North Wing of the Newton Building to provide additional parking for buildings on Cooper St;
- Construction of a new Facilities Service Building for and shipping and

receiving, warehousing and storage, and general work space for Facilities Services personnel;

- Demolition of the Existing Facilities Services Building located on Bacon Street; and
- Construction of a new surface parking lot on the site of the existing Facilities Service Building

**2) Durham Technical Community College Main Campus Phase 2 - Health Technologies Building.**

- Construction of a new 83,000 square foot building for new and existing Health Technologies program.

**Alignment with Strategic Plan:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Keith Lane, Budget & Management Services Director; George Quick, Chief Financial Officer

**County Manager's Recommendation:** The Manager recommends that the BOCC approve Capital Project Amendment No. 17CPA000021 appropriating \$20,196,204 in 2016 Voter Approved General Obligation Bond funds for two new Durham Technical Community College capital projects. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

**Attachments:** [2017-26 DTCC Phase 1 - Newton & Facilities Building Project](#)  
[2017-26 DTCC Phase 2 - Health Technologies Project](#)  
[CPA-22 Legal Form 2016 GO Bonds DTCC \(\\$20,196,204\).docx](#)  
[CPA-22 Supplemental Form - DTCC](#)

**17-0190 Approval of Increase of Current Contract for Information Security Services from Robert Half Technology Division in the Amount of \$28,365 for a Total Amount of \$73,995 for the Purpose of Information Security Program Analysis and Review**

**Agenda Text:** The Board is requested to authorize the County Manager to increase the current contract from Robert Half Technology Division in the amount of \$28,365 for a total amount of \$73,995 for the Information Security Program Analysis and Review.

Previous Board action on November 14, 2016 approved \$45,630 for the staff resource with the expertise in the field to bridge the gap and significantly aid the department until the Information Security Officer position was filled. A qualified candidate was interviewed but before hiring actions were completed they took a similar position at a local hospital. The request is to extend the contract for 9 weeks to provide time to locate and hire a new candidate.

Use of current fiscal year operating budget will be used to fund the contract for services. There are no future year impacts.

Recommend approval to extend contracted services to support information security services essential to improving our cyber security practices, compliance with information security requirements including the start of our annual Health information compliance assessment, risk identifications and mitigation, security awareness training program, and our overall security posture. Staff resources and the high level of expertise in this field are limited and these services will continue to bridge the gap and significantly aid the County until the position is filled. It is a hard to fill position due to the high demand in the triangle area for the skills, expertise and experience in today's cyber threat environment.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to increase the current Robert Half Technology Division contract in the amount of \$28,365 for a total amount of \$73,995.

**Attachments:** [RHI - Information Security Temporary Support Contract Amendment - 04-24-...](#)  
[AAF Supplemental Document - Contract Approval ROBERT HALF ISO](#)

**17-0191** **Approval of Increase of Current Contract for Westaff in the Amount of \$38,745.14 for a Total Amount of \$60,000 and Extend the Contract End Date to September 30, 2017**

**Agenda Text:** The Board is requested to authorize the County Manager to increase the current Westaff contract in the amount of \$38,745.14 for a total amount of \$60,000 and extend the contract end date to September 30, 2017.

IS&T's Finance and Budget function supports the County's 27 departments to procure, implement and maintain information technology software, hardware and services. While the headcount of this function was reduced from three to two in 2015, the volume and complexity has continued to increase as the County continues to improve business processes through IT investments.

The extension of the contract will be used to lengthen the term of an existing

administrative contractor who works with IT finance and budget subject matter experts, respectively. This will enable IS&T to regain stability during and after the current budget and managing for results process by keeping current with processing of IT procurements for the County while ensuring currency of payment to keep our bond rating.

There should be no impact to the proposed action on the current or future year because the funding will come from current operating FY17 funding.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to increase the current Westaff contract in the amount of 38,745.14 for a total amount of \$60,000.

**Attachments:**

[AAF Admin Contractor 4 24 Westaff](#)

[Westaff Office Assistance Temporary Support Contract Amendment 04-24-17](#)

## 6. Public Hearings

**17-0197**

**Public Hearing on and Approval of the Revised Durham County Transit Plan and Associated Cost Sharing Agreement for the Durham-Orange Light Rail Project**

**Agenda Text:**

The Board is requested to conduct a Public Hearing regarding updates to the Durham County Transit Plan and then approve the plan as well as the associated Cost Sharing Agreement. This plan governs investment and operational details of the Durham-Orange Light Rail Project, and both the Durham County Transit Plan as well as the corresponding, updated Orange County Transit Plan are attached. The plans both reference the Cost Sharing Agreement recently re-negotiated by the parties to the Light Rail Project. After the public hearing, the Board of County Commissioners is asked to vote to approve the revised Durham County Transit Plan as well as the Cost Sharing Agreement.

**Alignment with Strategic Plan:** Goal 1: Community & Family Prosperity and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Willie S. Darby, Senior Assistant County Attorney and other Staff.

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a Public Hearing regarding updates to the Durham County Transit Plan and then approve the plan as well as the associated Cost Sharing Agreement.

**Attachments:**      [FINAL VERSION OF THE D-O LIGHT RAIL TRANSIT COST SHARE AGREEM](#)  
[Durham-County-Transit-Plan\\_170424\\_w\\_appendices](#)  
[Orange-County-Transit-Plan\\_170421](#)  
[FINAL PLAN - Durham BOCC mtg 4.24.17 FINAL v2](#)

## 7. Board and Commission Appointments (10 min)

### **17-0195**      **Board and Commission Appointments**

**Agenda Text:**      Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- Audit Oversight Committee
- City-County Appearance Commission
- Transportation Advisory Board
- Workforce Development Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

**Resource Persons:** V. Michelle Parker-Evans, County Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

## 8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

## 9. Closed Session

### **17-0203**      Closed Session

**Agenda Text:**      The Board is requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; in the matter of

Alonzo Greene v. County of Durham Office of the Sheriff Department, et al.,.

**Alignment with Strategic Plan:** Goal 5 - Accountable, Efficient and Visionary Government

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

## 10. Adjournment