



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Wendy Jacobs, Chair*  
*James Hill, Vice Chair*  
*Heidi Carter, Commissioner*  
*Brenda A. Howerton, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Tuesday, April 11, 2017

7:00 PM

Commissioners' Chambers

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(Tuesday Meeting)

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[17-0150](#) Announcements

Agenda Text:

- 1) Property owners, please be reminded that this year's deadline to appeal real property tax values will be April 17, 2017 at 5:00 p.m. "That is the date and time that the Durham County Board of Equalization and Review officially adjourns for the year, and state statutes remove the Board's authority to consider appeals filed after the adjournment."
- 2) The Durham City/County Planning Department and Preservation Durham are collaborating to update Durham's Architectural and Historic Inventory. A series of community meetings are planned where residents can learn how to input information into the Open Durham website to assist in collecting robust data for the inventory

and sharing their stories about Durham. The drop-in style workshops will take place from 6-8 pm as follows:

- April 27: Durham County Library North Regional Branch, 221 Milton Road
- June 15: Durham County Library Southwest Branch, 3605 Shannon Road
- September 14: Durham County Library South Branch, 4505 S Alston Road
- November 2: Durham County Library East Branch, 211 Lick Creek Lane

For more information, contact Lisa Miller at 919-560-4137, ext 28270.

- 3) Cooperative Extension will offer a new Cook Smart, Eat Smart Cooking School to teach participants how to prepare simple, healthy and delicious foods in just four weeks. Sessions will be offered from 5:30-8:30 pm on Thursday evenings from April 27-May 18, 2017. The registration fee is \$40 which includes the ingredients for the dishes planned. To register, contact Pam Jordan-Carrington at 919-560-0536 or [pjcarrin@dconc.gov](mailto:pjcarrin@dconc.gov) <<mailto:pjcarrin@dconc.gov>>.

#### 4. Minutes (5 min)

[17-0164](#) Minutes

Attachments: [Regular Session - March 27, 2017](#)

#### 5. Ceremonial Items

[17-0149](#) Proclamation - Parkinson's Disease Awareness Month

Agenda Text: The Board is requested to proclaim April as Parkinson's Disease Awareness Month. Parkinson's disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention. Durham County is proud to host of one of the Centers of Excellence in Parkinson's care at Duke Department of Neurology.

Alignment with Strategic Plan: Goal 2 - Health and Well-being for All

Resource Persons: Wendy Jacobs, Chair; Dr. Burton Scott, Duke Movement Disorders at Duke Neurology; and Blake Tedder, Community Development Manager, NC Triangle National Parkinson Foundation

County Manager's Recommendation: The County Manager recommends that the Board read the proclamation and present same proclaiming April as

Parkinson's Disease Awareness Month.

**Attachments:** [Proclamation - Parkinsons Awareness Month](#)

**17-0167**     **Proclamation - National Public Safety Telecommunicators Week  
April 9-15, 2017**

**Agenda Text:**     The Board is requested to proclaim April 9-15, 2017 as National Public Safety Telecommunicators Week. This week, sponsored by the Association of Public-Safety Communications Officials (APCO) International and celebrated annually, honors the thousands of men and women who respond to emergency calls, dispatch emergency professionals and equipment, and render lifesaving assistance to the citizens of the United States.

During the first three months of 2017, Durham County's Telecommunicators have received over 27,589 emergency response calls. In 2016, that call volume was 111,112. We commend Durham County Telecommunicators for their professional response to the citizens of our community and for the lifesaving assistance they render each day.

**Alignment with Strategic Plan:** Goal 3 - Safe and Secure Community

**Resource Persons:**     Wendy Jacobs, Chair; Denise Vaughan-Pratt, Durham County Sheriff's Office Communications Supervisor

**County Manager's Recommendation:**     The County Manager recommends that the Board proclaim the week of April 9-15 as National Public Safety Telecommunicators Week and recognize the Durham County Telecommunicators.

**Attachments:**     [Proclamation - Telecommunicators Week](#)

**17-0171**     **Resolution Honoring Durham County Social Services Michael Becketts**

**Agenda Text:**     The Board is requested to recognize Michael Becketts, Durham County Social Services Director as he prepares to assume a new position as Assistant Secretary for Human Services at the North Carolina Department of Health and Human Services. Becketts joined Durham County Government in 2012.

Prior to coming to Durham County, he served as Deputy Director of the Baltimore Department of Social Services. He credited that experience with helping him to understand the significance of building community partnerships to lead effective change.

On Monday, April 10th community members, staff and others gathered for a reception celebrating this new professional opportunity and thanking Becketts for his dynamic leadership of Durham County Social Services.

Becketts officially bids farewell to Durham County Government on April 21st, 2017.

**Alignment with Strategic Plan:** This resolution honoring DSS Director Michael Becketts aligns with Strategic Plan Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Wendy Jacobs, Chairman

**County Manager's Recommendation:** The County Manager's recommendation is that the Board present this resolution of appreciation to Mr. Michael Becketts for his outstanding service, along with sincere appreciation and best wishes for a successful tenure with the NC Department of Health and Human Services.

**Attachments:** [Resolution - Michael Becketts](#)

## 6. Other Business

### [17-0179](#) **Receive Update of the Durham-Orange Light Rail Transit Project and Receive Public Comments**

**Agenda Text:** Go-Triangle, Durham and Orange counties are nearing another crucial Federal Transportation Administration submission stage in the Durham-Orange Light Rail Transit Project. The Board is requested to receive an update of the Project and receive public comments, if any.

**Alignment with Strategic Plan:** Goal 5-Accountable, Efficient and Visionary Government and Goal 1-Community and Family Prosperity and Enrichment.

**Resource Persons:** Willie S. Darby, Senior Assistant County Attorney and Go-Triangle representatives.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the update and take any other actions necessary.

**Attachments:** [OVERVIEW of DRAFT PLANS - Durham BOCC Public Comment mtg 4 11 17 n](#)

## 7. Consent Agenda (15 min)

### [17-0121](#) **Approve Agreement with Duke University for the use of Duke University Fiber Optic Network with Durham County**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into an agreement with Duke University for use of their fiber optic network.

Duke University is building a fiber optic network that will follow major roadways in Durham County and has invited Durham County to participate in the use of their fiber optic network at no cost other than the cost associated with connecting to their network. All costs and liability associated with extending the fiber network to County facilities and the equipment required to share data over the fiber network would be the exclusive responsibility of Durham County - if Durham County chooses to participate. Durham County will have 36 months to plan and extend the fiber to Durham County facilities, and begin use of the fiber

network for an initial period of 25 years.

Construction of the fiber network in Durham County is expected to start in the Spring of 2017 and the fiber be made available approximately a year after the start date.

**Alignment With Strategic Plan:** Providing the means to eliminate annual recurring cost of leased fiber optic communications services for several County facilities and allowing for more efficient and improved services to these locations.

This request aligns with Strategic Plan Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to authorize the execution of an agreement with Duke University for the use of Duke University Fiber optic network.

**Attachments:** [FIBER OPTIC CABLE AGREEMENT](#)

**17-0145** **Contract Amendment for Vincent Valuations, LLC**

**Agenda Text:** The Board is requested to approve the amendment to the current contract with Vincent Valuations LLC to increase the previously approved amount of \$372,000.00 to an amount not to exceed \$472,000.00.

Vincent Valuations LLC continues to assist Durham County with expert testimony with commercial appeals related to the 2016 General Reappraisal at the Property Tax commission level. Additionally, they are currently providing appraisal assistance, neighborhood delineation, training of commercial staff, consultation, data confirmation, technical assistance including data conversion related to the 2019 General Reappraisal.

As indicated under NCGS 105-299 Employment of Experts, the Tax Administration Office requests approval to amend the current contract with Vincent Valuations LLC for an additional \$100,000.00 for a total not to exceed \$472,000.00.

**Alignment With Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. Durham County endeavors to contract with appraisers with expert training to ensure that not only is the data correct but defensible. Our contractors demonstrate leadership, exceptional customer service, and transparency.

**Resource Persons:** Kimberly H. Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board amend the contract with Vincent Valuations LLC and approve the

Contract Amendment to increase the contract amount by \$100,000.00 not to exceed \$472,000.00.

**Attachments:** [Vincent Valuations contract amendment](#)

**17-0156** **Resolution to Appoint (Plat) Review Officers and to Cancel the Review Officer Duties of Former County Employees**

**Agenda Text:** The Board is requested to approve a resolution to appoint County Review Officers and to cancel the duties of former County Review Officers who are no longer employed by the county. N.C. G. S. 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person or persons to serve as Review Officer to review each plat before it is recorded and to certify that it meets the statutory requirements for recording.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient, and Visionary Government

Designating active county employees as Review Officers ensures the expeditious review of maps and plats prior to recording.

**Resource Persons:** Kimberly Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve a resolution to appoint County Review Officers and to cancel the duties of former County Review Officers who are no longer employed by the county.

**Attachments:** [Resolution to appoint and remove Review Officers.doc](#)

**17-0158** **Approval of the Contract to Purchase CISCO Unified Computing System (UCS) and installation services from NWN, Inc. using Technology Capital Funds Set Aside For the Purpose of Technology Life Cycle Replacement in the Amount of \$883,044.82**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into an \$883,044.82 contract to purchase a Cisco Unified Computing System (UCS) and installation services from NWN, Inc. The approved funding to support this project uses Pay-As-You-Go capital funds allocated to support the County's Technology Life Cycle Replacement program.

In FY 2012-13, the Board of County Commissioners approved funding to support the replacement of data center servers as a part of the County's Technology Life Cycle Replacement capital project. In addition, staff reviewed the project scope for completeness during the recent FY 2016-17 Capital Improvement Plan update. Over the past decade, Durham County has sustained an exceptional record for availability of its technology by including its data center to use of the life-cycle replacement plan. This long-term financial plan has enabled Information Services and Technology (IS&T) to continuously replace, upgrade and evolve its technology supporting County operations. Information Services & Technology (IS&T) request approval to use \$883,044.82 of funds dedicated to support technology life cycle replacement for

server replacement and upgrades, including a 5% contingency.

Virtualized servers allow for more than one server to operate on the same piece of hardware thus decreasing cost. Using industry best practices, the County has migrated to increased virtualized servers as an approach to contain cost and allow for operational efficiencies. Virtualizing a server reduces expenses by over 50% in hardware cost alone. It also increases efficiencies in maintenance, staff support and operations. Virtualization also provides additional options to replicate the County's data center to a secondary location, which bolsters future business continuity efforts and disaster recovery resiliency solutions.

Our current virtual server environment is over five years old and due replacement. It is at maximum capacity and performance, and at risk of failure due to its age. Delaying the replacement will put the 127 virtual servers sustained in the environment and the business applications they support at risk. Some business applications currently supported include document management for Social Services, Public Health, the County Attorney's Office, Fire Marshal and Emergency Management, the Jury System, Print Services and many other county network services.

In addition to replacement of existing aging virtual servers, the contract supports virtualizing our remaining non-virtual servers as they are also due life-cycle replacement. The Cisco Unified Computing System will provide capability to expand virtualization to include Finance, Human Resources, Register of Deeds, Emergency Medical Services, and other business servers. In addition, the investment allows for forecasted growth over the next five years. The virtual server environment is a critical strategic infrastructure component for Durham County Government.

Staff recommends contract approval through the cooperative purchasing program exemption using a master convenience contract. The Master Convenience Contract, was made between multiple vendors, with the City of Jacksonville, North Carolina acting as Lead Public Agency on behalf of the North Carolina Local Government Information Systems Association (NCLGISA). The master convenience contract allows the participating public agency to purchase or finance products from vendor(s) in accordance with each participating agency's purchasing policies and procedures. The selected vendor, NWN Corporation, Inc. has worked successfully with Durham County and many other NC local jurisdictions to support technology infrastructure improvements.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract for \$883,044.82 with Technology Life Cycle Replacement funds through the City of Jacksonville, North Carolina Local Government Information Association Contract (NCLGIAC), 2016 Master Convenience Contract.

**Attachments:** [Contract NWN CUCS](#)

**17-0160**

**Capital Project Amendment No. 17CPA000018 - For Limited Obligation Bond (LOBs) Series 2018-B Funding in the Amount of \$2,924,443 for the Durham County Share of the new 911 Facility Located Within a New City of Durham Public Safety Facility**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 17CPA000018 appropriating Limited Obligation Bond (LOBs) Series 2018-B in the amount of \$2,924,443 for the Durham County share of the new 911 Emergency Communications facility located within the new City of Durham Police Department Headquarters.

Project	Current	Increase/ Budget	Revised Decrease	Budget
E911 Facility Share Project (4320DC001)	\$0	\$2,924,443	\$2,924,443	

On November 8, 2017, the County signed an interlocal agreement with the City of Durham to support a portion of its new Police Headquarters building that will house a jointly supported E911 Emergency Communications Department. The County will reimburse the City \$2,924,443 for the 911 Facility. This amount represents the County's share according to the Apportionment Ratio. The allocation of project costs is derived from an analysis of 911 Facility space allocation square footage applied to the overall project footprint. The City has purchased the property for the new facility, and has entered into design and construction manager at risk contracts for the project

The County will reimburse the City as follows:

- i. The first payment in the amount of \$1,000,000.00 is due no later than March 31, 2017.
- ii. The second and final payment in the amount of \$1,924,443.00 (the balance) is due when the project reaches its 75% complete milestone, as certified as complete by the Architect of Record.
- ii. The City shall invoice the County 30 days prior to the first and second payments being due.
- iv. Should the Durham Police Headquarters complex be sold, the County is entitled to reimbursement of its original contribution in an amount representing 3.18% of the sale proceeds for the property, exclusive of the future parcel properties identified as Ramseur property (0.663 acre) and

Hood property (0.258 acre). This provision shall survive the term of the agreement.

**Alignment with Strategic Plan:** This project aligns with the County's Strategic Goal 3: Safe and Secure Community.

**Resource Persons:** George Quick, Finance Director; Keith Lane, Director of Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 17CPA000018 appropriating Limited Obligation Bond (LOBs) Series 2018-B funds in the amount of \$2,924,443 for the Durham County share of the new 911 Emergency Communications facility located within the new City of Durham Police Department Headquarters building.

**Attachments:** [CPA-18 Legal Form E911 Facility County Share LOBs Funding \(\\$2,924,443\)](#)  
[Interlocal Agreement - 911 Emergency Communications Facility.pdf](#)

**17-0161** **Capital Project Amendment No. 17CPA000017 - Appropriation of 2016 Voter Approved General Obligation Bonds for the Museum of Life and Science**

**Agenda Text:** In November 2016, the County received voter approval for \$14,214,903 of General Obligation Bond for the Museum of Life and Science.

The attached Capital Project Ordinance identifies the total appropriations for the 2016 GO Bond related projects for the Museum of Life and Science. The total amount of bond funding supporting these projects and bond issuance costs is: \$14,214,903, with \$14,067,705 going to projects and \$147,198 for bond issuance costs. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

**Alignment with Strategic Plan:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Keith Lane, Budget & Management Services Director; George Quick, Chief Financial Officer; Deborah May, VP of Administration and CFO at NCMLS

**County Manager's Recommendation:** The Manager recommends that the Board approve Capital Project Amendment No. 17CPA000017 appropriating \$14,214,903 in 2016 Voter Approved General Obligation Bond funds for various Museum of Life and Science projects. General Fund dollars will fund purchases made before General Obligation Bond funds are available through an

interfund loan of that amount and will be reimbursed/repaid once the loan funds become available.

**Attachments:** [Museum of Life and Science 2016 Bond Projects](#)  
[CPA-17 Legal Form 2016 GO Bonds Museum \(\\$14,214,903\)](#)

**17-0162** **Refund of Overpayment of Tax\Revenues Stamps pursuant to N.C. General Statute 105-228.37**

**Agenda Text:** The Board is requested to refund the overpayment of Tax\Revenue Stamps pursuant to N. C. General Statute 105-228.37 in the amount of \$598.00. The statute states: "(a) A taxpayer who pays more tax than is due under this Article may request a refund of the overpayment by filing a written request for a refund with the Board of County Commissioner of the county where the tax was paid. The request must be filed within six months after the date the tax was paid and must explain why the taxpayer believes a refund is due."

On February 28, 2017, a Warranty Deed was electronically recorded in Durham County, however the property referenced is located in Wake County. This document has since been recorded in Wake County; therefore, McCullers, Whitaker & Hamer Attorneys & Counselors at Law respectfully request a refund in the amount of \$598.00 the amount of excise tax for the recording in Durham County. (See attachments)

**Alignment with Strategic Plan:** Goal 5 Accountable, Efficient, Visionary Government. In the compliance with the aforementioned statute, we must be accountable and return the funds requested when an overpayment occurs.

**Resource Persons:** Sharon A. Davis, Register of Deeds

**County Manager's Recommendation:** The County Manager recommends that the Board approve a refund check in the amount of \$598.00 for the overpayment of excise tax made payable to McCullers, Whitaker & Hamer Attorneys & Counselors at Law.

**Attachments:** [McCullers, Whitakers & Hamer Legistar Documents.pdf](#)

**17-0163** **Upgrade Existing Andover Controlled Building Management System at the Detention Center**

**Agenda Text:** The Board is requested to approve a contract with Schneider Electric in the amount of \$153,306.00 to upgrade the existing proprietary Andover controlled building management system for the Durham County Detention Center. Funds are budgeted in the Ongoing HVAC Replacement Capital Project. The Detention Center's current pneumatic control actuators are 21 years old, making them extremely hard to find replacement parts for when needed. To maintain reliability, the current pneumatic actuators will need to be replaced by electric actuators. These actuators control the heating and cooling valves for all main air handlers in the facility. Due to the proprietary nature of the existing building management system, no other bids were obtained for this project.

**Alignment With Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Shawn Swiatocha, Assistant Director of General Services, Joel Jones, Quality Control & Contract Specialist, Tom Dougherty, Project Facilitator

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract with Schneider Electric in the amount of \$153,306.00 to upgrade the existing proprietary Andover controlled building management system for the Durham County Detention Center.

**Attachments:**

[Service Contract, Schneider Electric, Replace Pneumatic Actuators at the Deter](#)

[Sole Source Justification for Schneider](#)

[AAF Supplemental Document](#)

[Schneider Proposal](#)

[MWBE Participation, Affidavit C](#)

**17-0169**

**My Brother's Keeper Durham and Public Allies of North Carolina Partnership**

**Agenda Text:**

The Board is requested to approve the extension of the partnership agreement between Public Allies, Inc. and Durham County Government to June 16, 2017 in an amount not to exceed \$10,000. Public Allies will work with My Brother's Keeper Durham to continue to implement its Action Plan by enhancing the local capacity to support the success of boys and young men of color. The Public Ally Apprenticeship term is a 10 month term. In June 2016, the BOCC approved six Public Allies to work exclusively with MBK Durham. This contract requests that two of the Public Allies from the June 2016 contract continue their work with an extension to begin on April 17, 2017. The County Manager's FY 2017-2018 budget will include funding for another cohort of six Allies to begin in the new fiscal year. The Public Allies that worked with MBK Durham from the June 2016 cohort plan to present an annual report during the May 2017 BOCC Work Session.

Public Allies, Incorporated established the Public Allies Apprenticeship Program, an AmeriCorps program funded by the Corporation for National and Community Service to recruit and select young people for training and placement in public interest groups, community-based organizations, government agencies and other organizations working for community impact. Public Allies, Inc. has a national mandate for its local affiliates to engage MBK Communities.

The 2016-2017 contract is attached along with a brief list of accomplishments made by the Allies during their 10 month term. Funding for the extension of this contract will come from lapsed salaries.

**Alignment with Strategic Plan:** The mission of MBK Durham aligns with goals 1, 2, 3, and 5 of the Strategic Plan.

**Resource Persons:** Dionne Hines, Assistant to the County Manager and Cheri

Pearson, Executive Director of Public Allies North Carolina

**County Manager's Recommendation:** The County Manager recommends that the Board approve the partnership agreement between Public Allies, Inc. and Durham County Government for work with MBK Durham.

**Attachments:** [MEMO - PANC MBKD Accomplishment Highlights](#)  
[Public Allies MBK Durham fully executed contract 6.2016 to 4.2017](#)

**17-0173** **Resolution Endorsing Triangle J Council of Government's Efforts to Develop an Economic Development District (EDD) in Conjunction with the United States Economic Development Agency (USED A) and Member Counties**

**Agenda Text:** The Board is requested to adopt the attached Resolution endorsing Triangle J Council of Government's efforts to develop an Economic Development District (EDD) in conjunction with the United States Economic Development Agency (USED A).

**Background:**

The Board received a presentation from Mr. Lee Worsley, Executive Director, TJCOG, regarding formation of an EDD during the April 3, 2017 Worksession. At that time, the Board responded favorably to the presentation. As such, the Resolution is now being requested for approval by the BOCC as part of the Consent Agenda in accordance with the Worksession discussions.

As noted during the April 3rd presentation, there is no Fiscal Impact to the County should the BOCC endorse this Resolution request. A favorable action will, however, enable TJCOG to access Federal funding to retain additional staff to aid in regional economic development planning and development efforts. Additionally, this item and approach has been discussed with the Research Triangle Regional Partnership and regional economic development staff, with a favorable endorsement from this group.

**Alignment with Strategic Plan:** Goal 1, Community Prosperity; Goal 5, Visionary Government

**Resource Persons:** Lee Worsley, Executive Director, TJCOG; Jay Gibson, P.E., General Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board adopt the attached Resolution endorsing Triangle J Council of Government's efforts to develop an Economic Development District in conjunction with the United States Economic Development Agency.

**Attachments:** [Durham County EDD Resolution](#)

**17-0175** **Proposed Changes to the Durham County Finance Policy**

**Agenda Text:** The Board is requested to approve the following changes to the Durham County

Finance Policy.

The policy was presented to the BOCC during the April 3, 2017 worksession. Proposed policy changes occur to the following sections.

1. Introduction to remove the rating from the North Carolina Municipal Council as this organization is now dissolved.
2. Section 1.04 was updated to reflect the unassigned fund balance ratio goal of 16% of fund balance available as a percentage of expenditures.
3. Section 1.07 was updated to reflect the total fund balance available as a percentage of expenditures goal of 35%.
4. Section 1.08 was updated to reflect the 35% goal.
5. Section 1.13 was changed to make it clear that the termination/liquidation coverage ratio (110%) is required only when the liquidation value is negative.
6. Section 1.17 was changed to reflect the title of "Budget Officer" to be consistent throughout the policy (e.g., prior to this change it was "Budget Director" in some sections and "Budget Officer" in some sections).
7. Section 1.20 to 1.24 to include the Committed for Reappraisal Reserve Fund Balance was added to bring it in compliance with North Carolina General Statute (G.S.) 105-286 in adherence to G.S. 153A-150.
8. Section 1.25 - 1.30 which is a numbering change for the Special Revenue Tax Funds' Fund Balance due to the addition of the Committed for Reappraisal Reserve Fund Balance Section.
9. Page 10, Assigned Fund Balances paragraph, formatting change only.
10. Section 2.06 is the addition of "d) Reappraisal Reserve funding as per G.S. 153A-150.
11. Section 3.06 to reflect the change in the revaluation period.
12. Section 5.03 (Debt Management) was changed to reflect our current use of three year BANs (Bond Anticipation Notes) for Capital projects as opposed to the previous two year limit.
13. Section 6.01 to include Cash Management by staff is in adherence to G.S. 159-30.
14. Section 8.02 to include that Governmental Auditing Standards is referred to as GAS.
15. Section 8.05 to include the updated guidance and acts that are to be followed by the independent audit firm for the annual single audit (e.g., federal and state funding).
16. Section 11.03 (Internal Audit) amended to require that all audit reports be shared with the BOCC.

**Alignment With Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** George K. Quick, Chief Financial Officer and Susan Tezai, Deputy chief Financial Officer.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the changes to the Durham County Finance Policy.

**Attachments:** [Durham County Finance Revised Policy with tracked changes 4-11-17 BOCC m](#)  
[Durham County Finance Revised Policy without tracked changes 4-11-17 BOCC](#)

## 8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

## 9. Closed Session

### [17-0113](#) Closed Session

**Agenda Text:** The Board is requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; in the matter of Marqueta Welton vs. Durham County, Durham Board of County Commissioners, Wendell Davis, and Kathy Everett-Perry.

**Alignment with Strategic Plan:** Goal 5 - Accountable, Efficient and Visionary Government

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

## 10. Adjournment