



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Michael D. Page, Chair*  
*Brenda A. Howerton, Vice Chair*  
*Fred Foster, Jr., Commissioner*  
*Wendy Jacobs, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Monday, August 1, 2016

9:00 AM

Commissioners' Chambers

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### Worksession

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 9:00 am Worksession Agenda

#### 1. Citizen Comments

##### 16-1031 Citizen Comments - 30 min

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. **All speakers shall have three (3) minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** V. Michelle Parker-Evans, County Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

## 2. Discussion Items:

### [16-1183](#)

#### **Replacement Appointment to the 2016 E&R Board- 10 min**

**Agenda Text:**

The Board is requested to appoint a member of the Board of Equalization and Review to replace a resigning member of the Board.

A resolution was adopted in February 2002 per North Carolina General Statute 105-322 to appoint a special Board of Equalization and Review to hear tax appeal matters. Members of the 2016 Board of E&R were appointed on January 25, 2016. Due to a recent vacancy, the resolution adopted requires that the Board of County Commissioners appoint a replacement. Commissioner Fred Foster would like to appoint Mr. David Williams to serve on the 2016 Board of E&R due to the recent vacancy of his original appointee. Due to the urgency of this appointment, the Board is requested to suspend the rules and make such appointment to ensure the hearings for the reappraisals can be completed.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes and that we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax reviews are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals to some degree due to the revenues generated.

**Resource Persons:** Kimberly H. Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and appoint Mr. David Williams to the 2016 Special Board of Equalization and Review due to a vacancy.

### **16-1210**

#### **Women's Commission Annual Update- 10 min presentation**

**Agenda Text:**

The Board is requested to receive the annual report from the Durham County Women's Commission.

**Alignment with Strategic Plan:** The work of the Durham County Women's Commission relates to each of the five Strategic Plan Goals.

**Resource Persons:** Zion Tankard, Chair of the Women's Commission; Kimberly Cameron, Vice Chair of the Women's Commission; Dionne Hines, Assistant to the County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive the annual report from the Durham County Women's Commission.

**Attachments:** Women's Commission \_ BOCC Presentation PPT

**16-1132**

**Proposed FY17 Planning Department Work Program- 30 min**

**Agenda Text:** The Board is requested to approve the proposed FY17 Planning Department Work Program.

The Interlocal Cooperation Agreement between the City and County for merged planning functions charges the Planning Director with preparing and submitting to the Joint City-County Planning Committee, the Planning Commission and both Managers a work program and annual budget that must be forwarded to both governing bodies for approval. The proposed work program is structured on the Department receiving sufficient resources for 38 full time employees, several professional consultant contracts, and operational overhead. Staff resources have been fully allocated for the tasks reflected in the proposed work program with no capacity to take on additional tasks without either revising the work program to modify tasks by deleting existing tasks or changing expected outcomes and/or timelines.

**Alignment with Strategic Plan:** This request aligns with County Strategic Plan Goal Five, Accountable, Efficient and Visionary Government: An effective organization committed to the pursuit of excellence through collaborative leadership, exceptional customer service, innovations, transparency and fiscal responsibility.

**Resource Persons:** Steven L. Medlin, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Proposed FY17 Planning Department Work Program.

**Attachments:** [Proposed WP FY17 BOC Memo](#)

[Attachment 1 Planning WP FY17 Part A - Draft Apr2016](#)

[Attachment 2 Planning WP FY17 Part B - Draft Apr2016](#)

**16-1171**

**Compact Neighborhood Future Land Use Map Update - Informational Item - 30 min**

**Agenda Text:** The Board is requested to receive a presentation on the Compact Neighborhood Future Land Use Map Updates.

**Alignment with Strategic Plan:** Planning for Compact Neighborhoods is aligned with Goal 4, Environmental Stewardship, by fostering a sustainable land use pattern that supports the use of environmentally preferred transportation options.

**Resource Persons:** Hannah Jacobson, AICP, Planner and Scott Whiteman, AICP, Planning Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board receive the report on the Compact Neighborhood Future Land Use Map Updates.

**Attachments:** Attachment 1\_Compact Neighborhoods Introduction  
Attachment 6\_Alston Avenue Compact Neighborhood Report  
Attachment 7\_Compact Neighborhood Appendices  
Attachment 8\_Site Development Standards  
Attachment 9\_PC Written Comments March 08  
Attachment 2\_Leigh Village Compact Neighborhood Report  
Attachment 3\_Patterson Place Compact Neighborhood Report  
Attachment 4\_South Square MLK Jr Compact Neighborhood Report  
Attachment 5\_Erwin Road Compact Neighborhood Report  
Memo\_BOCCWS\_ Compact Neighborhood Update\_Final

**16-1182 2016 Advanced Funding General Obligation Bonds Series 2016 - 30 min**

**Agenda Text:** The Board is requested to receive an informational update of the Series 2016 Advanced Refunding. The presentation is designed to provide the BOCC with the unique funding requirements associated with the Series 2010B (BAB's) Build America Bonds which will be refunded along with Series 2012 and 2014 General Obligation Bonds.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** George K. Quick, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation.

**16-1066 Judicial Parking Deck Operations- 30 min (15 min presentation)**

**Agenda Text:** The Board is requested to hear a presentation on the operations of the Judicial Parking Deck.

**Alignment with Strategic Plan:** Strategic Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** George K. Quick, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board hear the presentation.

**Attachments:** [DC Justice Center Parking Garage Presentation](#)

**16-1124 Amendment Discussion for Parking Ordinance Chapter 24 Amendment - 30 min**

**Agenda Text:** The Board is requested to receive the staff report and provide staff with policy guidance towards drafting the regulations for the proposed changes to county parking ordinance (chapter 24).

Staff is requesting policy direction regarding the aspects of a proposal to amend the county parking ordinance to include two new parking areas, public use after business hours for certain lots, and the changeover of primary enforcement of the ordinance from the Sheriff's Office to the contract security vendor. The latest version of the proposed amendment is found in Attachment A.

Attachments: Attachment A: Amendment to the Durham County Parking Ordinance (Chapter 24).

**Alignment with Strategic Plan:** The text amendment emphasizes Goal 3 regarding Safe and Secure Community

**Resource Person(s):** Motiryo Keambiroiro, Director, General Services and Ed Miller, Security Manager

**County Manager Recommendation:** The County Manager recommends that the Board receive the proposed amendment to Durham County parking ordinance and provide any applicable policy guidance.

**Attachments:**

[AAF 161124](#)

[\(draft\) Amendment to Chapter 24 of the Durham County Ordinances](#)

[Parking Ordinance BOCC 08012016](#)

**16-1191**

**Durham County Naming and Renaming Policy- 30 min**

**Agenda Text:**

The Board is requested to review and discuss the attached draft of a Naming and Renaming Policy and then adopt the same for the County.

**Alignment with Strategic Plan:** This aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Willie S. Darby, Senior Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners review and discuss the attached draft of a Naming and Renaming Policy and then adopt the same for the County.

**Attachments:**

[RENAMING POLICY--LATEST JULY 2016](#)

**3. Closed Session**

**16-1203**

**Closed Session**

**Agenda Text:**

The Board is requested to adjourn to Closed Session:

- 1) pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee;

- 2) pursuant to G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session and provide staff with direction as necessary.

#### 4. Adjournment