



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Michael D. Page, Chair*  
*Brenda A. Howerton, Vice Chair*  
*Fred Foster, Jr., Commissioner*  
*Wendy Jacobs, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Tuesday, September 15, 2015

7:00 PM

Commissioners' Chambers

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### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 15-636 Announcements

##### Agenda Text:

- 1) The Durham-Orange Light Rail Transit Project Draft Environmental Impact Statement (DEIS) is available for Public Review. You may view the draft by visiting the website at [www.ourtransitfuture.com](http://www.ourtransitfuture.com) or the GoTriangle administrative office (4600 Emperor Blvd, Suite 100, Durham NC). A public information session will be held September 19 (2-5 pm) at the Durham Transportation Station. A formal public hearing will be held on October 1, here in the Chambers at 200 E Main Street, from 4-7 pm. Please note that the public comment period ends October 13.
- 2) We invite you to tune in to Cable TV Channel 8 and AT&T U-verse channel 99 to see rebroadcasts of tonight's meeting as well as other

Durham County programming that may be of interest to you. Please contact the Public Information Office at 919-560-0008 or our website [www.dconc.gov](http://www.dconc.gov) <<http://www.dconc.gov>> for more information.

3) These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

#### 4. Minutes (5 min)

##### 15-639 Minutes

Attachments: [Regular Session - August 24, 2015](#)  
[Regular Session - August 10, 2015](#)

#### 5. Ceremonial Items

##### 15-641 Proclamation - World Rabies Day

Agenda Text: The Board is requested to proclaim September 28 of every year Rabies Awareness Day in recognition of World Rabies Day which is recognized throughout the world. Rabies is a fatal disease that may be prevented by a significant percentage through consistent vaccination of domestic animals that have the greatest exposure to humans. Events are planned throughout the world to raise awareness of rabies and its prevention. In Durham County, on September 28, 2015, the Durham County Sheriff's Office will be offering a one year rabies vaccination at no cost to Durham County residents. This event will be held at the Durham County Sheriff's Office Animal Services Building, 3005 Glenn Road, Durham, North Carolina starting at 10:00 A.M.

**Alignment with Strategic Plan:** Goal 3: Health and wellbeing for all. Increased awareness and availability of rabies vaccination promotes public health and safety for all Durham County citizens.

**Resource Persons:** Marie Inserra, Senior Assistant County Attorney; Susan Thompson, Durham County Public Health Registered Nurse, MPH, Communicable Disease Program Manager; Lieutenant Timothy Deck, Office of the Durham County Sheriff Animal Services Division.

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim September 28 of every year Rabies Awareness Day in recognition of World Rabies Day which is recognized throughout the world. Rabies is a fatal disease that may be prevented by a significant percentage through consistent vaccination of domestic animals that have the greatest exposure to humans. Events are planned throughout the world to raise awareness of rabies and its prevention. In Durham County, on September 28, 2015, the Durham County Sheriff's Office will be offering a one year rabies vaccination at no cost to Durham County residents. This event will be held at

the Durham County Sheriff's Office Animal Services Building, 3005 Glenn Road, Durham, North Carolina starting at 10:00 A.M.

Attachments: [Proclamation - World Rabies Day](#)

**15-643 Proclamation - 2015 Bull City Stand Down**

Agenda Text: The Board is requested to bring awareness to the plight of our homeless male and female veterans and invite our veterans to the 2015 Bull City Stand Down, on Friday, September 18, 2015 from 8:30 am - 2:00 pm at the Durham County Memorial Stadium and the National Guard Armory. The Durham community should additionally be cognizant of the National POW/MIA Recognition Day which is observed annually in the United States on the third Friday of September, the same day as our Bull City Stand Down.

**Alignment with Strategic Plan:** Captain Theodore W. Triebel, a Vietnam POW-MIA will present the POW/MIA Chair of Honor to the Durham County Memorial Stadium during the Bull City Stand Down opening ceremony. The POW/MIA Chairs of Honor are located in public spaces ranging from professional sports stadiums to small town city halls and everywhere in between. This chair is a daily reminder of the POW/MIA issue. A POW/MIA Chair in any location is to remain perpetually empty to help people remember that even though our soldiers are not here, there is still a space for them.

**Resource Persons:** Shawn M. Ross, Executive Director of Indigo Consortium and Kim Burrucker, Director of Public Interest and Pro Bono, Duke Law School

**County Manager's Recommendation:** The County Manager recommends that the Board recognize National POW/MIA Day and the 2015 Bull City Stand Down on Friday, September 18, 2015.

Attachments: [2015 Standdown Proclamation](#)

## 6. Consent Agenda (15 min)

**15-592 Budget Ordinance Amendment No. 16BCC000012 to Recognize \$10,000 for Durham County Library from the American Library Association, EBSCO and the H. W. Wilson Foundation, and a \$500 Reading Is Grand grant from the Black Caucus of the American Library Association.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 16BCC000012 to recognize \$10,000 in funding awarded from the American Library Association, EBSCO and the H. W. Wilson Foundation as part of the John Cotton Dana Library Public Relations Award, and to recognize \$500 in funding from the Black Caucus of the American Library Association for the Reading is Grand program.

Durham County Library won the American Library Association John Cotton Dana Library Public Relations Award for the 2014 community reads program, Durham Reads Together featuring *March: Book One* by Congressman John

Lewis. Considered to be ALA's most prestigious award, the John Cotton Dana Award honors libraries that demonstrate outstanding public relations and innovative partnerships in the community.

Each year, the John Cotton Dana Award Committee selects eight winners nationwide, including four university libraries and four public libraries. In 2014, judges selected the winners from 77 submissions. In recognition of the achievement, the library received \$10,000 from the H.W. Wilson Foundation at the ALA annual conference in June 2015.

Reading is Grand! Celebrating Grand-Families, Telling Our Stories @ Your Library encourages intergenerational programming that fosters family literacy. The \$500 grant was awarded at the ALA conference as well.

**Alignment With Strategic Plan:** This action aligns with Goal 1: Community and Family Prosperity and Enrichment of Durham County's strategic plan, providing additional cultural and educational events for the entire community.

**Resource Persons:** Tammy Baggett, Library Director; Gina Rozier, Marketing and Development Manager; Joanne Abel, Humanities and Adult Programming Coordinator, Karlene Fyffe Phillips, Youth Services Administrator.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 16BCC000012 to recognize \$10,000 in funding awarded from the American Library Association, EBSCO and the H. W. Wilson Foundation as part of the John Cotton Dana Library Public Relations Award, and to recognize \$500 in funding from the Black Caucus of the American Library Association for the Reading is Grand program.

**Attachments:** [AAF-12 Legal Form Library grants](#)

**15-610**

**Budget Ordinance Amendment No. 16BCC000010 - Approval of Fund Balance Appropriation and Transfer from Bethesda Service Tax District Fund in the Amount of \$35,000 and Fund Balance Appropriation and Transfer from the Parkwood Fire Tax Fund in the Amount of \$65,468 to the General Fund to Support the Buildings and Grounds Expenditures (\$100,468) for the Bethesda and Parkwood Stations and Approval of the Use of Current Existing Funding for the Purchase of Fire Equipment**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 16BCC000010 approving the appropriation of fund balance and transfer of funding from the Bethesda Service Tax District Fund in the amount of \$35,000 and from the Parkwood Fire Tax Fund in the amount of \$65,468 to the General Fund as a funding source to support the building and grounds expenditures for the Bethesda and Parkwood Stations for FY2015-16. In addition, the Board is

requested to approve the use of current budgeted Durham County (DC) Fire and Rescue Tax Funding for the purchase of fire equipment desperately needed for the safety of our DC firefighters. Upon the consolidation of both of these districts into the DC Fire and Rescue District, the taxes collected in these tax funds can now only be used for purposes within the original districts (e.g., Bethesda taxes for prior Bethesda District and Parkwood taxes for prior Parkwood District). Therefore, we are requesting the appropriation of these funds to support the building and grounds for the Bethesda Stations and the Parkwood Stations. In doing so, this will allow the use of DC Fire and Rescue taxes collected that are currently budgeted in the amount of \$100,468 (\$35,000 + \$65,468) to be used for the purchase of new fire equipment, turnout gear and fire hose, which will improve the safety of our County firefighters and will meet the immediate need of safety and testing standards.

**Alignment with Strategic Plan:** Goal 5 Efficient Government. While directly impacting our ability to provide for a Safe and Secure Community, this spending measure allows us to use tax dollars more efficiently (Goal 5) for the welfare of the community.

**Resource Persons:** Mark Schell, Interim Fire Marshal

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 16BCC000010 appropriating fund balance and transferring funding from the Bethesda Service Tax District Fund in the amount of \$35,000 and the appropriation of fund balance and transfer of funding from the Parkwood Fire Tax Fund in the amount of \$65,468 to the General Fund as a funding source to support the building and grounds expenditures for the Bethesda and Parkwood Stations for FY16 (\$100,468). In addition, the Board is requested to approve the use of current budgeted DC Fire and Rescue Tax funding for the purchase of fire equipment which will improve the safety of our County firefighters and will meet the immediate need for safety and testing standards.

**Attachments:**

[Equipment Hose.pdf](#)

[FF Gear Boots.pdf](#)

[FF Gear Gloves.pdf](#)

[FF Turnout Gear.pdf](#)

[AAF-10 Legal Form Special Revenue Fund FB \(Bethesda Service Dist and Parkwood\)](#)

**15-629**

**Award Contract for Janitorial Services RFP NO. 15-016**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into an annual contract with five (5) individual Janitorial Service Companies to provide janitorial services at twenty two (22) Durham County Buildings with the following firms:

American Facility Services, Inc. in the amount of \$372,548.16  
(Health and Human Services, Main Library, Southwest Regional)

Branch Library, Memorial Stadium)

B & R Janitorial Services in the amount of \$45,648.00  
(Adult Probation, Jail Annex (CJRC), East Sheriff's Station,  
Agricultural)

CJ Enterprise Cleaning Services in the amount of \$16,593.72  
(Fire Marshal/Emergency Mgt., Bragtown Library, Hillsboro  
Warehouse, Engineering, Animal Control)

Freddrick's Housekeeping Services, LLC. In the amount of \$90,300.00  
(General Services, North Sheriff's Station, Judicial Annex, East  
Regional Branch Library, South Regional Branch Library)

Kreative Koncepts, Inc. in the amount of \$123,240.00  
(Administrative Building, Durham Center Access, North  
Regional Branch Library, Stanford Warren Library)

The initial contract term of 2015/2016 will be for 9 months (Oct. 1 - June 30), totaling \$492,974.61. The regular 12 month contract term (July 1 - June 30) will be \$648,327.48.

On April 27th, 2015, a Request for Proposals (RFP NO. 15-016) for Janitorial Services was advertised and mailed to twenty six (26) potential bidders. A pre-bid conference was held on May 6th. Site visits of facilities to receive janitorial services were conducted on May 7th & May 8th with interested bidders. Sixteen (16) bidders responded on June 4th, 2015. An evaluation committee made up of seven (7) Durham County employees reviewed proposals and convened on July 8th for recommendation discussions. Final recommendations are presented above.

Durham County established the following goals for the expenditure of funds with M/WBE's for this project:

In review of the M/WBE participation for Janitorial Services for Durham County, RFP # 15-016, the following have been identified as M/WBE firms and will be in participation for this project.

- B & R Janitorial Services will be utilizing 100% African American business to provide prime contracting services on this project, and they have provided a responsive bid.
- Freddrick's Housekeeping Services African American Owned Durham firm will be utilizing an additional 2% African American business to provide subcontracting for the purchase of goods on this project, and they have provided a responsive bid.

- Kreative Koncepts, Inc. will be utilizing 100% Women-Owned business to provide prime contracting services on this project, and they have provided a responsive bid.
- American Facility Services, Inc. will be utilizing 25% African American business and 25% Woman-Owned business to provide subcontracting services on this project, and they have provided a responsive bid.
- C J Enterprise Cleaning Services will be utilizing 7% African American business to provide subcontracting services and purchase of goods on this project, and they have provided a responsive bid.

**Alignment with Strategic Plan:** Goal 2-Health and Well-being for All: Improve the quality of life through preventive, behavioral and physical care services. Reduce barriers to access services.

**Resource Persons:** Joel Jones, General Services Quality Control & Contract Specialist; Deborah Booth, General Services Assistant Director; Motiryo Keambiroiro, General Services Director; Anita Torian, Finance Procurement Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into service contracts with American Facility Services Inc., B&R Janitorial Services, C J Enterprise Cleaning Services, Fredrick's House Keeping Services LLC, and Kreative Koncepts Inc. for the specified contract amounts.

**Attachments:**

[AAF MWBE Goals for RFP 15-016 Janitorial Services](#)

[AAF RFP 15-016, Bid Tabulations](#)

[AAF RFP 15-016, Proposal Evaluations](#)

[Contract, RFP 15-016 Janitorial Services for Durham County, B&R Janitorial Se](#)

[Contract, RFP 15-016 Janitorial Services for Durham County, Fredrick's Hou](#)

[Contract, RFP 15-016 Janitorial Services for Durham County, Kreative Konzept](#)

[Contract, RFP 15-016 Janitorial Services for Durham County, American Facility](#)

**15-638**

**Budget Ordinance Amendment No. 16BCC00009 Appropriating \$516,887 of Capital Financing Fund Fund Balance, Capital Project Amendment No. 16CPA000002 Appropriating \$516,887 to the Rougemont Community Water System Capital Project (4120DC098) for a total Capital Project Budget of \$2,636,887 and Rougemont Critical Water Infrastructure Improvements Construction Contracts, RFP 15-023R AND 15-024R**

**Agenda Text:**

The Board is requested to award the construction contracts for the Rougemont Critical Water Infrastructure Improvements to H. G. Reynolds, for the total amount of \$2,025,067, to authorize the County Manager to execute the contract; to authorize the County Manager to execute any related contracts, not to exceed a total project budget of \$2,636,887 and approve Budget Ordinance Amendment No. 16BCC00009 and Capital Project Amendment No. 16CPA000002 appropriating \$516,887 of Capital Financing Fund fund balance, transferring those funds to and increasing the

Rougemont Community Water System capital project from \$2,120,000 to \$2,636,887.

The Rougemont Critical Water Infrastructure Improvement projects (IFB-023R and IFB-024R) are to provide a safe reliable source of potable water for certain properties in the community of Rougemont. The affected properties have been found to have petroleum contamination in their drinking water, caused by leaking underground storage tanks.

Funding for this project is available through the North Carolina Department of Commerce Community Assistance Community Development Block Grant (\$600,000), a North Carolina Department of Natural Resources Underground Storage Tank Grant (\$520,000) and Durham County contribution (\$1,516,887). Initial county contribution in the project was an appropriation of \$150,000 in FY 2013-14, another \$850,000 was appropriated as part of the FY 2015-16 approved budget, and with this item another \$516,887.

Both contracts were bid on July 11, 2015. Durham County received bids on July 30, 2015 and H.G. Reynolds was the low bidder for each contract. Certified bid tabulations for each contract are attached (see Attachment A). The Rougemont Critical Water Infrastructure Improvements construction project budget is for the following:

- Construction Contract #1 (Well Site)	\$ 638,800
- Construction Contract #2 (Distribution System)	\$ 1,387,067
- Contingency (10% of Construction Contract)	\$ 202,587
- Engineering and Inspection Expense	\$ 88,000
- CDBG Construction Administration	\$ 28,500
- Construction Total:	\$ 2,344,954

**Alignment with Strategic Plan:** By awarding these construction contracts, the Board will be helping to provide the citizens of Rougemont with a safe and reliable source of potable water. This action is in accordance with the Durham County Strategic Plan goal of Environmental Stewardship.

**Resource Persons:** Drew Cummings, Interim Deputy County Manager; Jay Gibson PE, Director of Engineering and Environmental Services; Claudia Hager, Director of Budget and Management; Joe Pearce PE, Utility Division Manager; Keith Lane, Senior Budget Analyst; and Walter Credle PE, Project Manager

**County Manager's Recommendation:** The County Manager recommends that the Board award the construction contracts for the Rougemont Critical Water Infrastructure Improvements to H. G. Reynolds, for the total amount of \$2,025,067; to authorize the County Manager to execute the contracts; to authorize the County Manager to execute any related contracts, not to exceed a total project budget of \$2,636,887 and approve Budget Ordinance Amendment No. 16BCC000009 and Capital Project Amendment No. 16CPA000002

appropriating \$516,887 of Capital Financing Fund fund balance, transferring those funds to and increasing the Rougemont Community Water System capital project from \$2,120,000 to \$2,636,887.

**Attachments:**

[Bid Tab IFB 15-023R 15-024R.pdf](#)

[MWBE Goals for IFB 15-023R 15-024R Rougemont CWII-Well Site Distrib Ctr.](#)

[AAF-09 Legal Form Fund 125 Fund Balance Appropriation for Rougemont Water](#)

[CPA-02 Legal Form Fund 125 Fund Balance Appropriation for Rougemont Water](#)

[15-023R Rougemont Contract.docx](#)

[15-024R Rougemont Contract.docx](#)

**15-649**

**Budget Ordinance Amendment No. 16BCC000011 to Recognize Funds in the Amount of \$25,000 from Reinvestment Partners/LFPP Grant for Bull City Cool Food Hub Promotion and Data Collection**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 16BCC000011 to recognize \$25,000 received from Reinvestment Partners, Inc./Local Food Promotion Program grant. This revenue will allow Durham Soil and Water to hire a contractor to conduct an outreach program to inform producers about the Bull City Cool Food Hub being established for institutional purchasing. The Bull City Cool Food Hub is a project of Reinvestment Partners, a nonprofit community development agency whose mission is to advocate for economic justice and opportunity. As part of a neighborhood revitalization strategy, the agency has purchased 902 N. Mangum Street to house food businesses that support the local food system and mitigate hunger. Food hubs are emerging as a service industry that delivers safe and reliable quantities of product from small and medium sized producers to large volume wholesale channels. This is achieved by providing access to processing of products, which is a critical component for small and medium sized farmers to enter into institutional markets.

Additionally, the contractor will gather data required by the watershed rules. The data will be used to create a database that will list agricultural operations as defined by the watershed rules, land to rent to new producers, create a Durham Farmers' Guide, and potential brokering which would be essential in coordinating supply orders from small farmers participating in the food hub enterprise.

**Alignment with Strategic Plan:** Aligns with Strategic Goal 1/Objective 3: Foster a business-friendly environment and leverage local and regional economic development resources and also, Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Eddie Culberson, Director of Soil and Water

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 16BCC000011 to

recognize \$25,000 from Reinvestment Partners, Inc./LFPP grant to promote the Bull City Cool Food Hub and to collect data.

**Attachments:** [AAF-11 Legal Form Soil & Water Reinvestment Partner Funds to Promote Bull C](#)

## 7. Public Hearings

### **15-601** 2016 Reappraisal Schedule of Values - Public Hearing

**Agenda Text:** The Board is requested to conduct a public hearing on the proposed schedules of values, standards, and rules that were submitted to the Board at its August 24, 2015 meeting, in accordance with North Carolina General Statute 105-317.

**Alignment with Strategic Plan:** The public hearing is required by state statute, but is also consistent with Goal 5, Accountable, Efficient and Visionary Government.

**Resource Persons:** Kimberly Simpson, Durham County Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board receive public comment on the proposed schedules of values, standards, and rules.

## 8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

## 9. Adjournment