



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Michael D. Page, Chair*  
*Brenda A. Howerton, Vice Chair*  
*Fred Foster, Jr., Commissioner*  
*Wendy Jacobs, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Monday, October 26, 2015

7:00 PM

Commissioners' Chambers

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### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[15-712](#) Announcements

#### 4. Ceremonial Items

[15-717](#) Recognition of Kelly Warnock, MPH, RD, LDN, Public Health Nutrition Program Manager, for Receiving the 2015 GlaxoSmithKline Foundation Child Health Recognition Award in the Public Health Staff Recognition Category

Agenda Text: The Board is requested to recognize Kelly Warnock, MPH, RD, LDN, Public Health Nutrition Program Manager, for receiving a 2015 GlaxoSmithKline Foundation Child Health Recognition Award on September 16, 2015 at the North Carolina Public Health Association Fall Educational Conference.

Ms. Warnock received the 2015 Public Health Staff Recognition Award for her

outstanding leadership and work in the promotion and implementation of services, environmental changes and policies that are helping to improve the food and nutrition environment in Durham County. Ms. Warnock is the “go-to” person at the DCoDPH, and in many cases Durham County overall, when issues and projects are related to food policy and programs aimed at making the healthy choice the easier choice.

We are proud and pleased that the GlaxoSmithKline Foundation Child Health Recognition Awards program publically recognized Ms. Warnock for her excellent work, leadership, and commitment to in public health in Durham County.

**Alignment With Strategic Plan:** This award aligns with Strategic Goal 2: Health and Well-being for All, Objectives: 1) Decrease health disparities within the community; 2) Strengthen the well-being of individuals and families through prevention and education; and 3) Partner with community resources to increase access to health and wellness services.

**Resource Persons:** Gayle Harris, MPH, RN, Public Health Director

**County Manager’s Recommendation:** The Board is requested to recognize Kelly Warnock, MPH, RD, LDN, Public Health Nutrition Program Manager, for receiving the 2015 GlaxoSmithKline Foundation Child Health Recognition Award on September 16, 2015 at the North Carolina Public Health Association Fall Educational Conference.

## **15-725**

### **Durham Soil and Water Conservation District Celebrates 50 Years of Service**

**Agenda Text:**

The Board is requested to recognize that the Durham Soil and Water Conservation District is Celebrating 50 Years of Service in conserving, enhancing and promoting the natural resources of Durham County.

February 2, 2015 marked the 50th anniversary of the creation of the Durham Soil and Water Conservation District in Durham County. Due to the dedication and work by NC native, Dr. Hugh Hammond Bennett, President Franklin Roosevelt promoted state legislation that led to the passage of NC General Statue 139, creating soil and water conservation districts. The Upper Neuse River Soil Conservation District, which included Durham County, followed in 1939.

Today, the Durham Soil and Water Conservation District is one of 96 conservation districts which cover all of North Carolina and is led by 5 elected and appointed North Carolina citizens known as conservation district supervisors who provide leadership for local, voluntary stewardship of natural resources. It is also served by Associated Board Members who voluntarily serve and provide a voice of leadership for Durham County citizens. The Durham District’s mission is ‘to conserve, enhance and promote the natural resources of

Durham County by providing technical assistance, environmental education information and economic incentives to County citizens and by exhibiting a diversified program to meet its changing needs.

**Alignment With Strategic Plan:** The actions aligns with goal 4: Environmental Stewardship

**Resource Persons:** Eddie Culberson, Durham Soil & Water Director and Danielle Adams, Durham Soil and Water Conservation District Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board recognize that the Durham Soil and Water Conservation District is Celebrating 50 Years of Service in conserving, enhancing and promoting the natural resources of Durham County.

**Attachments:** [Proclamation - Durham Soil and Water-50th Anniversary](#)

### **15-724**

### **Resolution - Creation of County-wide Durham Task Force on Child Sex Trafficking**

**Agenda Text:**

The Board is requested to adopt a Resolution to support the creation of a County-wide Durham Task Force on Child Sex Trafficking to develop a coordinated community response plan on the sex trafficking of minors, and enlist the participation of all community agencies which can assist in identifying and responding to child sex trafficking.

Most of our community agencies interacting with these children have no protocol or template for how to proceed when there is a suspicion that a child is in trouble or being sexually trafficked, and there is no overarching Community Protocol on Child Sex Trafficking. Instituting such a protocol would result in each community agency having a defined role in responding to child sex trafficking, each agency knowing where to turn for help, and each understanding how all fit with the others to create a comprehensive community action plan and web of response.

**Alignment with Strategic Plan:** Goal 3 - Partner with the community to prevent and address unsafe conditions, protect life and property and respond to emergencies

**Resource Persons:** Sherri Zann Rosenthal, Durham-Orange Women Attorneys' Sex Trafficking Committee

**County Manager's Recommendation:** The County Manager recommends that the Board adopt a Resolution to support the creation of a County-wide Durham Task Force on Child Sex Trafficking.

**Attachments:** [Child Sex Trafficking in Durham Report 092915](#)

[Resolution - Child Sex Trafficking1](#)

## **5. Consent Agenda (15 min)**

**15-692****Contract Amendment with Pearson Appraisal Services, Inc.****Agenda Text:**

The Board is requested to approve a contract amendment with Pearson Appraisal Services, Inc. to provide NCDOR qualified data collectors to assist the county with field data collection for improved real property to increase the previously approved amount of \$50,000.00 by \$100,000.00 for an amount not to exceed \$150,000.00.

Pearson Appraisal Services, Inc. is an appraisal firm that provides varying levels of high quality and comprehensive appraisal solutions to counties.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. By providing collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility allowing the county to ensure that the most accurate information is used to appraise and defend valuations.

**Resource Persons:** Kimberly H. Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract amendment with Pearson Appraisal Services, Inc. to provide NCDOR qualified data collectors to assist the county with field data collection for improved real property in an amount not to exceed \$150,000.00.

**Attachments:**

[Pearson Contract Amendment 2015](#)

**15-695****Property Tax Releases and Refunds for September, 2015****Agenda Text:**

The Board is requested to approve the Releases and Refunds for the month of September, 2015. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of September, 2015.

Releases and Refunds for 2015 total equals \$521,449.47. Prior year's (2010-2014) releases and refunds for September, 2015 are in the amount of \$36,914.30. The current year and prior year's releases and refunds amount to \$558,363.77.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. To ensure the County complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E & R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

**Resource Persons:** Kimberly H. Simpson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board accept the property tax release and refund report for September, 2015 as presented and authorize the Tax Assessor to adjust the tax records as outlined

by the report.

**Sponsors:** Board of County Commissioners

**Attachments:** [Backup Detail-Releases & Refunds-Sept. 2015-October 26, 2015](#)

[Backup Releases & Refunds-Sept. 2015-October 26, 2015](#)

[NCVTS Tax Refund Interface-Sept. 2015-October 26, 2015](#)

## **15-702**

### **Appointment to Durham County Juvenile Crime Prevention Council**

**Agenda Text:** The Board is requested to appoint Corporal Frederick Kearns of the Durham Police Department to a two-year term on the Juvenile Crime Prevention Council.

Corporal Frederick Kearns holds a designated position on the committee.

The Board of County Commissioners must appoint a Juvenile Crime Prevention Council to receive funding for juvenile court services and delinquency prevention programs from the North Carolina Department of Public Safety. The council should include the local school superintendent(s), a chief police, the local sheriff, the district attorney, chief court counselor, the director of the area mental health, the director of the county department of social services, the county manager, a substance abuse professional, a member of the faith community, a county commissioner, two persons under the age of 18, a juvenile defense attorney, the chief district court judge, a member of the business community, the local health director, a representative from the united way or other nonprofit agency, a local parks and recreation program, youth home director, and up to six members of the public to be appointed by the county board of commissioners. The statute allows for some of the listed public agency heads to designate a representative from their agency for the council.

**Alignment with Strategic Plan:** This appointment aligns with the Strategic Plan Goal of Safe and Secure Communities.

**Resource Persons:** DeWarren Langley, Chairman, Juvenile Crime Prevention Council

**County Manager's Recommendation:** The County Manager recommends that the Board appoint Corporal Frederick Kearns to serve a two-year term as designee for the Durham Police Department on the Juvenile Crime Prevention Council.

## **15-704**

### **Capital Project Amendment No. 16CPA000004- Appropriating \$611,000 of Public School Building Capital Fund Lottery Funds for Three Durham Public School's (DPS) Capital Projects (Lottery Funds)**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 16CPA000004

appropriating \$611,000 of DPS allocated Lottery Funds to the three Capital Projects outlined below. The Public School Building Capital Fund provides capital funds for each Local Educational Agency. The Board of Education approved the application for the Jordan High School Chiller Replacement project at its regular meeting on October 28, 2014, totaling \$550,000. The Design Services funding portion of the project was approved by the BOCC on November 24, 2014, totaling \$54,000. The Board of Education approved the applications for the Burton Roof Design and Repair Project and Southwest Elementary School Roof Replacement Project at its regular meeting on May 28, 2015, totaling \$50,000 and \$1,500,000 respectively.

In October 2015, the North Carolina Department of Public Instruction (NCDPI) notified Durham County of three fund transfers from the North Carolina Educational Lottery Fund, through the Public School Building Capital Fund (PSBCF). The transfers include; 1) Repair funds for the Jordan High School Chiller Replacement Project; 2) Design and Repair funds for the Burton Roof Design and Repair Project; and 3) Design funds for the Southwest Elementary School Roof Replacement Project. Repair funds for the Southwest Project will be released once the design documents have been submitted and approved by NCDPI. At that time another capital project amendment will come to the Board of County Commissioners adding those “repair” funds to the Southwest Project.

**Alignment with Strategic Plan:** This capital project amendment aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Hugh Osteen, DPS Deputy Superintendent of Operational Services; Jon Long, DPS Executive Director, Construction & Capital Planning

**County Manager’s Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 16CPA000004 appropriating \$611,000 of DPS allocated Lottery Funds to three Durham Public School Capital Projects as outlined above.

**Sponsors:** Lane

**Attachments:** [CPA-04 Legal Form DPS capital project \(Three Projects\) appropriating Lottery fi](#)  
[15-704 - Attachment 1](#)

### **15-707**

### **Award of Contract for the Purchase of Four (4) 2016 4x4 Ford Expedition for Emergency Medical Services**

**Agenda Text:**

The Board is requested to authorize the Manager to execute the contract with University Ford in Durham, NC, for the purchase of four (4) 2016 4x4 Ford Expedition, in the amount of \$166,612.00. A RFB process was performed by EMS through purchasing with only one bid from University Ford.

Durham County Emergency Medical Services is the primary provider of

ambulance service for Durham County, North Carolina and responds to approximately 42,000 requests for service annually. Supervisor support vehicles carry supplies for treating and restocking of medic units around the County. 4x4 vehicles are required during inclement weather such as snow and ice to reach patients in areas that medic units cannot.

RFB: attached

**Alignment with Strategic Plan:** Aligns with Goal #2 (Health and Well-Being For All), Goal #3 (Secure Community), and Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Skip Kirkwood, EMS Director

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the contract with University Ford in Durham, NC, for the purchase of four (4) 2016 4x4 Ford Expedition, in the amount of \$166,612.00.

**Attachments:**

[SUV Bid](#)

[RFP 16-004 Four \(4\) Sport Utility Vehicles - EMS](#)

[FY 16 SUV Truck Capital Purchase Request](#)

[SKM 284e15081814020](#)

**15-708**

**Budget Ordinance Amendment No. 16BCC000018 - Appropriate Restricted Funds in the Amount of \$901,868.95 for the Sheriff's Office, CJRC, Fire Marshall, Library, Public Health, Social Services and Cooperative Extension**

**Agenda Text:**

The Board is requested to approve a budget amendment in the amount of \$901,868.95 to appropriate restricted funds for the Sheriff's Office, CJRC, Fire Marshall, Public Health, Social Services and Cooperative Extension. These revenues are unspent monies that were received in FY2015 for restricted purposes. These monies were restricted in fund balance in FY2015. This is an annual process in which County departments identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in fund balance, there is no impact on unassigned fund balance or the fund balance as a percentage of total general fund expenditures. This is a budgetary entry only for FY2016 to allow the spending of the restricted monies for the purposes of which they were received.

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: The effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** George Quick, Chief Financial Officer and Claudia O. Hager, Budget and Management Services Director

**County Manager's Recommendation:** The County Manager recommends approval of Budget Ordinance Amendment No. 16BCC000018 to appropriate

restricted fund balance in the amount \$901,868.95.

**Attachments:** [AAF-18 Legal Form Appropriate Restricted Funds from FY15](#)  
[AAF-18 Chart only](#)

### **15-714** **Board of County Commissioner Filing Fee**

**Agenda Text:**

The Board is requested to set the Board of County Commissioner filing fee for the ensuing 2016 election. The filing fee is set at 1% of the annual salary of the office sought. Therefore, the established fee for Board of County Commissioner is \$228.03 pursuant to provisions outlined in G.S. 163-107.

**Alignment with Strategic Plan:** Goal 5 - An effective organization committed to the pursuit of excellence through: collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility

**Resource Persons:** Kathy Everett-Perry, Interim Human Resources Director; and Lowell Siler, County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board set the filing fee as recommended by Human Resources.

### **15-715** **Setting the Salary for the Register of Deeds and 2016 Filing Fee**

**Agenda Text:**

The Board is requested to set the Register of Deeds salary for the ensuing election. The Board cannot reduce the salary of a Register of Deeds during his or her term pursuant to G.S. 153 A-92 (b), but may do so during the general election. Normally, the salary is reduced in case the incumbent Register of Deeds chooses not to run or is not reelected. If the incumbent runs and is reelected, the salary would be reset after the general election. Based on the salary data, the Human Resources Department recommends the salary be set at \$73,839 effective December 1, 2015 as a consequence, the 2016 filing fee is \$738.39 or 1% of the established salary.

**Alignment with Strategic Plan:** Goal 5 - An effective organization committed to the pursuit of excellence through: collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility

**Resource Persons:** Kathy Everett-Perry, Interim Human Resources Director; and Lowell Siler, County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board set the salary as recommended by Human Resources.

### **15-716** **Resolution Honoring Liz Rooks, Executive Vice President, Research Triangle Foundation**

**Agenda Text:**

The Board is requested to approve the attached resolution honoring the significant accomplishments of Elizabeth N. "Liz" Rooks, Executive Vice President of the Research Triangle Foundation, who has announced she will retire at the end of 2015. Ms. Rooks, who has worked for RTF since 1989, is

formerly an Assistant Director of the Durham City-County Planning Department. She is lauded for her numerous and outstanding accomplishments in the development of the Research Triangle Park.

**Alignment with Strategic Plan:** This resolution aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Michael D. Page, Chair, Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve the resolution honoring Liz Rooks, Executive Vice President of Research Triangle Foundation as she prepares to retire from an outstanding, eventful career.

**Attachments:** [Resolution -Elizabeth H. Rooks](#)

**15-718**

**Budget Ordinance Amendment No. 16BCC000019 Public Health: Recognize \$2000.00 Communicable Disease funds from NC DHHS, Division of Public Health to support the STD/HIV Program in Durham County**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 16BCC000019 to recognize funds in the amount of \$2,000 from the NC Communicable Disease Branch, Division of Public Health.

Funds will be used to ensure that clients receive supplementary educational materials to reduce the spread of STDs, including HIV and syphilis. Materials purchased will be appropriate to the population at risk for STDs in Durham County and will be offered to clients at each clinic visit or encounter. Funds may also be used to purchase condoms for persons at high risk for HIV and STDs in the STD program in order to reduce the spread of STDs and HIV.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds

**Alignment with Strategic Plan:** This aligns with Strategic Goal 2: Health and Well-being for All. The health department shall serve as a health care provider when local needs and authority exist, and the agency capacity and resources are available

**Resource Persons:** Gayle Harris, MPH, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 16BCC000019 to recognize funds in the amount of \$2,000 from the NC Communicable Disease Branch, Division of Public Health.

**Attachments:** [AAF-19 Legal Form Public Health to Recognize NC DHHS Funds to Support ST](#)

**15-719****Budget Ordinance Amendment No. 16BCC000020 to Recognize Unspent Funds from the National Association of City and County Health Officials for the Health Education Division****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 16BCC000020 to recognize unspent funds in the amount of \$1,777.55 from the National Association of County and City Health Officials to promote and implement the Chronic Disease Self-Management Program in the Durham community. The funds will be used to continue chronic disease self-management training.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All. Individuals with Chronic Disease and Arthritis will better able to self-manage their conditions through the skills learned through these group supported programs.

**Resource Persons:** Gayle B. Harris, MPH, Health Director.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 16BCC000020 to recognize unspent funds in the amount of \$1,777.55 from the National Association of County and City Health Officials to promote and implement the Chronic Disease Self-Management Program in the Durham community.

**Attachments:**

[AAF-20 Legal Form Public Health to Recognize NACCHO Funds for Health Edu](#)

**15-722****Capital Project Amendment No. 16CPA000005 -Appropriation of County Contribution Funds (\$1,578,000) for Two Information Services and Technology (IS&T) Capital Projects****Agenda Text:**

The Board is requested to appropriate County Contribution funds of \$1,578,000 to two new Information Services and Technology capital projects, and are shown on 15-722 Attachment 1:

These projects are the next iteration of four year upgrade and replacement cycles to support the information technology and telecommunications needs of Durham County. Normally bank loan funds are used to support these upgrade projects, but available local capital dollars will allow Durham County to begin these projects with County Contribution funds, saving debt service payments for interest on any loans.

**Alignment With Strategic Plan:** Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 "Accountable, Efficient, and

Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

**Resource Persons:** Keith Lane, Senior Budget Analyst, Budget & Management Services

**County Manager’s Recommendation:** The Manager recommends that the Board approve Capital Project Amendment No. 16CPA000005 appropriating \$1,578,000 of County Contribution funds for two Information Services and Technology capital projects.

**Sponsors:** Lane

**Attachments:** [CPA-05 Legal Form Appropriating County Contribution to Two IST New Capital 15-722 Attachment 1](#)

### **15-723** **Approval of Legal Documents Related to the Redevelopment of Whitted School**

**Agenda Text:** The Board is requested to approve the attached legal documents related to the redevelopment of Whitted School and authorize the County Manager to execute them.

The redevelopment of Whitted School has been in process for a number of years now as a cooperative effort between Durham County, the City of Durham, Durham Public Schools, and Integral Development, LLC. Closing is expected to take place within the next few weeks and will necessarily include the execution of a wide variety of legal documents covering construction, financial transfers, and future operations. These documents still accurately and completely reflect the agreements reached in the Public Private Partnership agreement entered into by DPS, Durham County, and Integral in early 2015, and a version of that agreement with cross-references to the various legal documents is included with this agenda item. A memo describing the various legal documents as well as a resolution calling for their adoption and execution are also attached.

**Alignment with Strategic Plan:** The redevelopment of Whitted School may relate most closely to Goal 1 of the County’s Strategic Plan, but in truth can be easily tied to all five goals.

**Resource Persons:** Drew Cummings, Assistant County Manager, Lowell Siler, County Attorney, and Mary Nash Rusher, outside counsel with Hunton & Williams, LLP.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve the attached legal documents related to the redevelopment of Whitted School and Authorize the County Manager to execute them.

**Attachments:** [Durham - Whitted - Memo outlining Transaction Documents 57789370 1-c](#)  
[Durham - Whitted - County Commissioner Resolution Approving Documents 5](#)  
[Durham Whitted PPP Agreement - showing corresponding deal docs 57319947](#)

## 6. Public Hearings

**15-727**

### **Public Hearing on the Community Transportation Program Grant (CTP), Commit of Local Matching Funds and Authorization to Execute State and Federal Documents**

**Agenda Text:**

The Board is requested to hold a public hearing on the proposed FY16-17 Federal Section 5311 Community Transportation Program (CPT) Grant application in the amount of \$88,734.00 administered by the North Carolina Department of Transportation - Public Transportation Division (NCDOT-PTD), and to approve the authorizing resolution and supplemental federal and state documents and local match in the amount of \$13,310.00 for FY16-17. The purpose of the public hearing is twofold: 1) to allow members of the community an opportunity to comment on the application and the County's transportation needs; and 2) to allow the County Board to approve the required attached resolution authorizing the submission of the grant application and supplemental federal and state required documents to the NCDOT-PTD.

Durham County ACCESS implements the Community Transportation Program (CTP) a network of programs for persons who are elderly, have a disability, or are transportation disadvantaged supported in Administrative funds. The Durham County ACCESS program through the Cooperative Extension has applied for 5311 grant funds through the NCDOT-PTD annually since 1999. Former grant requests included funds to purchase vehicles and funds to subsidize the administrative costs associated with delivering the CTP.

The CTP-5311 grant application requests \$88,734 for Administrative services-this is the same amount as the FY16 and reflects the maximum level of funding NCDOT-PTD has agreed to fund. The remaining source of funding required to support the Administrative Program by the County is considered during the County Budget Process. If Durham County is awarded the grant, the NCDOT requires a local match of \$13,310.00 to be appropriated in the FY 16-17 budget. Each year NCDOT requires that the County commit to the local match at the time of the application. The FY 16-17 application is due November 6, 2015.

#### **FY16-17 Community Transportation Program - 5311 Grant Requested Budget:**

	Federal (80%)	State	Local (15%)	
Administrative Rural Total	\$ 7,935	\$6,348.00	\$ 396.00 (5%)	\$ 1,190.00
Administrative Urban Total	\$80,000	-0-	\$68,680.00 (85%)	

\$12,120.00

TOTAL \$87,935 \$6,348.00 \$69,076.00 \$13,310.00

A total of \$13,310.00 is requested as local match from the County General Fund. The deadline for submittal of the completed grant application to NCDOT is November 6, 2015.

**Alignment with Strategic Plan:** This action aligns with Goals 1 and 2 by providing a portion of staff salary and administrative support to manage the demand response transportation program grants and riders. This service provides mobility and access to destinations that enhance the health, economic impact and quality of life for Durham County Residents.

**Resource Persons:** Linda Thomas, Durham County Transportation Program Manager; Delphine Sellars, Director, Durham County Cooperative Extension

**County Manager's Recommendation:** The County Manager recommends that the Board hold a public hearing on the proposed FY16-17 Federal Section 5311 Community Transportation Program (CPT) Grant application in the amount of \$88,734.00 and to approve the authorizing resolution and supplemental federal and state documents and local match in the amount of \$13,310.00 for FY16-17.

**Attachments:**

[Durham County ACCESS FY 17 5311 Grant-LocalShareCertification](#)

[C-Certs and Assurances - Pending Receipt](#)

[Durham County ACCESS HearingRecord and Survey](#)

[Durham County ACCESS 5311 Grant-DBE Certification 10-26-2015](#)

[Durham County ACCESS 5311-TitleVI Document 10-26-2015](#)

[FY17 Public Hearing Announcement - Spanish](#)

[Durham County ACCESS - 5311 Grant CTResolution for execution 10-26-2015](#)

## 7. Board and Commission Appointments (10 min)

### 15-726

#### Board and Commission Appointments

**Agenda Text:**

Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Durham City-County Appearance Commission
- Environmental Affairs Board
- Farmland Protection Advisory Board
- Transportation Advisory Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5

and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment With Strategic Plan:** When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

**Resource Persons:** V. Michelle Parker-Evans, County Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

## 8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

### 9. Closed Session

#### 15-730

#### **Closed Session**

**Agenda Text:**

The Board is requested to adjourn to Closed Session pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.

**Alignment with Strategic Plan:** This action aligns with Goal 1: Community and Family Prosperity and Enrichment.

**Resource Persons:** Marqueta Welton, Deputy County Manager; George Quick, Finance Director

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.

### 10. Adjournment